



# HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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**Environment Committee Chairman:**

Cllr B Thorogood

**Environment Committee Members:**

Cllr J Hedges

Cllr A Eves

Cllr N Boxall

Cllr B Hazlewood

Cllr A Macpherson

**Members of the Environment and Open Spaces Committee are hereby summoned to attend the Committee meeting held at The Old Fire Station, 58 Southend Road, Hockley on Thursday 1<sup>st</sup> Jun 2023 at 7.30 pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.**

*K Hawkes*

Karen Hawkes BSc (Hons)  
Parish Clerk / RFO  
25<sup>th</sup> May 2023

## AGENDA

**1. Chair's opening remarks**

**2. Recording of Meetings**

To receive notification from any persons present of intent to record the meeting.

**3. Apologies for Absence**

To report, approve and record apologies for absence.

**4. Appointment of Vice – Chairman**

To receive nominations of Vice - Chair

**5. Minutes**

To approve minutes from the meeting dated 9<sup>th</sup> January, 2023.

**6. Declaration of Interest**

To receive member's declarations of interests in items on the agenda in accordance with the Localism Act 2011, s.31.

**7. Public Participation Session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

**8. Folly Grove Allotment Site**

- i) To consider creating an allotment association to prepare a plan for providing allotments on the Folly Lane Site, project plan to be considered by the Environment and Open Space Committee;

- ii) To appoint two Councillors as representatives on the association

## **9. Village Sign**

To note that the village sign was removed on 25<sup>th</sup> May 2023 due to safety concerns, members to consider design of sign and possible refurbishment / replacement. To note funding would need to be sourced from the project fund or external sources. A resident has made an offer of donating an Oak Beam.

## **10. Plumberow and Laburnum Play Space**

- i) To note the most recent playground inspections attached to the agenda, agree maintenance programme to ensure concerns are addressed
- ii) To note two new pieces of equipment have been installed in the Plumberow playground

## **11. Open Space outside public toilets / bus shelter Southend Road**

Members to discuss possible landscaping options, Parish Clerk to obtain quotes for specified works.

## **12. Marylands Nature Reserve**

- a. To note that the existing management plan has expired, members to consider creating an ongoing management plan in partnership with Essex Ecology Services
- b. Future maintenance of the orchard

## **13. Outsourced contracts**

Report to be circulated detailing the role of tasks currently carried out by external landscaping contractors and items also carried out by third parties regarding Council assets.

## **14. Contractor's Report**

To receive report on works undertaken since last meeting

## **15. Items for Next Agenda**

## **16. Date of Next Meeting**

Next meeting to be held on 7<sup>th</sup> September 2023