



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

Telephone: 01702 207707 e-mail: enquiries@hockley-essex.gov.uk

Website: hockley-essex.gov.uk

Community Engagement and Events Committee Chairman:
Community Engagement and Events Committee Members:

Cllr S. Martin
Cllr M Carter
Cllr J Hedges
Cllr B Thorogood

Members of the **Community Engagement and Events Committee** are hereby summoned to attend the Committee meeting held at **The Old Fire Station, 58 Southend Road, Hockley on Monday 9th January 2023 at 6.30 pm** for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K, Hawkes

Karen Hawkes BSc (Hons)
Parish Clerk and RFO
3rd January 2023

AGENDA

1. Chairmans Announcement

2. Recording of Meetings

To receive notification from any persons present of intent to record the meeting.

3. Apologies for absence

To report, approve and record apologies for absence.

4. Minutes

Members to consider the minutes of the meeting held on 7th November 2022

5. To receive member's declarations of interests in items on the agenda.

6. Committee Membership

To note request for a representative from the Chamber of Trade to join the committee as a non-voting member.

7. Public Participation Session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

8. Christmas Lights Installation & Event 2022

Members to receive feedback from Councillors, Clerk and residents. Consider any amendments to next year's event and approve date. Document to be circulated at the meeting.

9. King Charles III Coronation

To consider initial plans for a Coronation event. (Currently waiting formal timetable to be issued by the palace)

- Date
- Budget
- Format of event
- Create a working party (meet during day)

10. Parish Hall Lettings

Parish Clerk to report current and potential hall bookings and availabilities

11. Media Upgrade

Following a request from the Planning Committee and to assist with Community Events, quotes have been sourced by the Parish Clerk for the supply and installation of interactive media in the Parish Hall Meeting Room for members' approval. Contractor has stated that a ceiling projector could not be installed due to asbestos within the ceiling. Price includes installation

75" interactive screen and sound bar £2092.00

85" interactive screen and sound bar £3195.00

12. Warm Space Initiative

Members to receive report from local churches and library regarding attendance at the sessions available.

13. Community Engagement

- Councillor Surgeries – to agree dates and format
- Newsletter – To note the Spring 2023 Newsletter is being completed, members are requested to forward articles.

14. Defibrillators

Parish Clerk to provide verbal update of current status of project

15. Items for next meeting

16. Date of Next Meeting

March 2023