



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

Telephone: 01702 207707 e-mail: enquiries@hockley-essex.gov.uk

Website: hockley-essex.gov.uk

Community Engagement and Events Committee Chairman:
Community Engagement and Events Committee Members:

Cllr S. Martin
Cllr M Carter
Cllr J Hedges
Cllr B Thorogood

Members of the **Community Engagement and Events Committee** are hereby summoned to attend the Committee meeting held **at The Old Fire Station, 58 Southend Road, Hockley on Monday 7th November 2022 at 7.30 pm** for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K, Hawkes

Karen Hawkes BSc (Hons)
Parish Clerk and RFO
31st October 2022

AGENDA

1. Chairmans Announcement

2. Recording of Meetings

To receive notification from any persons present of intent to record the meeting.

3. Apologies for absence

To report, approve and record apologies for absence.

4. Minutes

Members to consider the minutes of the meeting held on 3rd October 2022

5. To receive member's declarations of interests in items on the agenda.

6. Public Participation Session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

7. Remembrance Day

Councillor Martin to report organisations to date

8. Christmas Light Event

- To note organisations to date (report to be circulated at the meeting)

9. Parish Hall lettings

Parish Clerk to report current hall bookings and availabilities

10. Media Upgrade

Following a request from the Planning Committee and to assist with community events in the hall prices are being obtained for improved equipment.

11. Warm Space Initiative

Members to discuss the warm space initiative and consider frequency, format, volunteers and funding. To note that Parish Clerk has contacted Oak Tree Family Hub, Amos Estates and applied for the ECC grant.

12. Community Engagement

- Councillor Surgeries – to note a surgery was held on Saturday 29th October 2022, verbal report to be provided by Councillor Martin and Thorogood.
- Newsletter – To note the Autumn 2022 newsletter has been completed and distributed. Committees to forward articles for the newsletter due in January 2023 following Christmas
- Annual Parish Meeting – members to consider the format and date of the Annual Parish Meeting

13. Defibrillators

Parish Clerk to provide verbal update of current status of project

14. Budget 2023/2024

Members to consider projects for 2023 / 2024 which may need to be costed prior to the next meeting. Possible suggestions Kings Coronation, advertising costs for raising the profile of the Parish Hall

15. Heritage Plaques

3 new plaques have been installed this year to bring the total to 13 locations. A heritage walking trail leaflet has been distributed and is available at the Parish Hall and the website page is in the process of being updated.

16. Items for next meeting

17. Date of Next Meeting

January 2022