



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH
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Minutes from the Personnel Sub Committee meeting held at The Old Fire Station, 58 Southend Road, Hockley on Monday 20 December 2021 at 6 pm.

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|-----------------|-------------------------------|--|
| Present: | <u>Chairman:</u> | Cllr. P. Meacham |
| | <u>Councillors:</u> | Cllr. N. Boxall Cllr. M. Carter |
| | <u>Officers:</u> | M Power, Locum Clerk |
| | <u>Members of the public:</u> | None |

In accordance with Standing Order 10(a)(xii), the press and public were excluded from the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

PERSC21/35 Apologies for absence

None.

PERSC21/36 Minutes

The notes of the informal meeting held on 3 December 2021 were noted.

PERSC21/37 Declarations of Interests

None declared.

Members were reminded of their obligations regarding the confidentiality required on this and all personnel meetings.

PERSC21/38 Personnel Issues

The Sub Committee discussed various personnel matters.

(1) Proposed by Cllr Carter, seconded by Cllr Boxall and **RESOLVED** that the Personnel Sub-Committee have requested that the Chairman of the Sub-Committee respond to the Clerk asking for specific written details with regard to her communication.

(2) Proposed by Cllr Boxall, seconded by Cllr Meacham that it be **RECOMMENDED TO FULL COUNCIL** that the Council engage the services of an HR professional to handle staffing matters moving forward and that a budget be set in respect of this.

PERSC21/39 **Items for the next agenda**

None.

PERSC21/40 **Date of future meetings**

The next meeting of the Personnel Sub Committee was to be confirmed.

The meeting closed at 7.35 pm.

Signed:
Chairman

Date:
