



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Forward Plan Committee Chairperson:

Cllr. P. Meacham

Forward Plan Committee Members:

Cllr. N. Boxall

Cllr. S. Martin

Cllr. B. Thorogood

Cllr. L. Vingoe

Members of the Forward Plan Committee are hereby summoned to attend the Forward Plan Committee meeting held at The Old Fire Station, 58 Southend Road, Hockley on Thursday 11th November 2021 at 7.00pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K Holland

Mrs Kelly Holland
Clerk to Hockley Parish Council

4th November 2021

FORWARD PLAN COMMITTEE MEETING ON THURSDAY 11th NOVEMBER 2021

AGENDA

1. **Election of Committee Vice Chairperson.**
2. **Apologies for absence**
3. **Minutes**
Acceptance of the minutes from the meeting dated 8th July 2021 (previously circulated).
4. **To receive member's declarations of interests in items on the agenda.**
5. **Public Participation session**
There will be 15 minutes available where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

DECISION ITEMS

6. **Recommendations**
To ratify all committee recommendations made at the meeting held on 10th June 2021 and 8th July 2021.
7. **Terms of Reference**
To review the Committee Terms of Reference ([appendix 1](#)).
8. **Constitution**
To consider the proposal for the Forward Planning Committee be reconstituted as a Working Group in order to adhere to its original remit.

Hockley Parish Council is committed to being a council with a brave forward vision to create and maintain a vibrant and inclusive community in Hockley

9. **To consider members' suggestions and budgetary requirements for the 2022/23 budget.**
10. **Local Council Awards Scheme**
To note that the changes to the scheme and consider the update on progress ([appendix 2](#)).
11. **Work experience**
To note that Greensward Academy had advised that it was very unlikely work experience scheduled for February would go ahead but they were hoping for later in the year. The Council will be kept updated.
12. **Community Engagement**
To consider the raw survey data to date and decide whether to extend the deadline for responses to 31st December 2021 ([appendix 3](#)).
13. **Dementia Friendly Shops**
To consider inviting a speaker to a meeting regarding Dementia Friendly Shops.
14. **Youth Council**
To consider the information from the local schools regarding the creation of a Youth Council (to be circulated at the meeting).
15. **To consider the need for the Committee to be more transparent to Full Council.**

FOR NOTING

16. **Items for next agenda**
17. **Date of future meetings**
The next meeting of the Forward Plan Committee will be held on Thursday 13th January 2022 at 7.00pm.