



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Minutes from the online Forward Plan Committee meeting held on Thursday 8th July 2021 at 7.00pm.

<u>Chairman:</u>	Cllr. P. Meacham	
<u>Councillors:</u>	Cllr. M. Carter	Cllr. S. Martin
	Cllr. B. Thorogood	Cllr. L. Vingoe
<u>Visiting Councillors:</u>	Cllr. J. Waight	
<u>Officers:</u>	Kelly Holland, Clerk	
<u>Members of the public:</u>	None	

The Chairman welcomed everyone to the Committee meeting.

FOR21/11 Apologies for Absence

Apologies for absence were received from Cllr. N. Boxall.

RECOMMENDED that the apologies be approved.

FOR21/12 Minutes

RECOMMENDED that the minutes from the Forward Plan Committee meeting held on 10th June 2021 be approved as a correct record and signed by the Chairman after the meeting.

FOR21/13 Progress Report

It was noted that the Assistant Clerk had been liaising with Greensward Academy regarding the possibility of work experience.

It was noted that the voucher for the resident's survey was due to be purchased.

FOR21/14 Declarations of Interests

None.

FOR21/15 Public Participation

None present.

FOR21/16 Local Council Awards Scheme

The Clerk advised that there had been small changes to the scheme, further information would be provided to the next Committee meeting. It was hoped that the Quality award could be applied for by the end of the calendar year.

FOR21/17

Youth Council

There was an in depth discussion regarding the proposed youth council and the following was noted:

- Rochford District Council set up a youth council in 2019.
- The Council should ensure that it is fully inclusive and contacts other schools that Hockley children attend including special needs schools and grammar schools.
- Many schools have a school council and these could be used to investigate any interest in a youth council.
- Contact should be made with schools for their input on the age range for the youth council and the best way forward.
- A clear process should be drawn up including objectives of the group and relevant application forms.
- The Committee should propose the initiative to the Full Council who could then decide whether to proceed.

RECOMMENDED that the Committee write to the main stakeholder schools that supply education to Hockley children at senior school level and ask if they feel there is a need and want for a youth council connected to Hockley Parish Council.

FOR21/18

Community Engagement

The resident's survey had been launched online via the Council website and Facebook page. Other methods previously discussed would be put in place over the coming days.

Members discussed having a Survey Monkey account and associated costs with community engagement in general.

It was also noted that a local theatre company were asking for volunteer marshals for a production at Hockley Woods; members felt that this was another ideal way to engage with the community.

RECOMMENDED that £500 of the Committee budget be earmarked to cover all costs relating to the consultation for the resident's survey and associated expenditure to the earmarked budget be approved.

FOR21/19

Retiring Members

It was noted that this item would be considered by the Resources and Procedures Committee.

FOR21/20

Items for the next agenda

To consider inviting a speaker to a meeting regarding Dementia Friendly Shops

To appoint a Vice Chairman of the Committee

To consider the need for the Committee to be more transparent to Full Council

FOR21/21

Date of future meetings

The next meeting of the Forward Plan Committee will be held on Thursday 9th September 2021 at 7pm.

The meeting closed at 8.11pm

Signed:

Chairman

Date:
