



## HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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**Personnel Committee Chairman:**  
**Personnel Committee Members:**

Cllr. N. Boxall

Cllr. P. Chelmsford

Cllr. M. Maddocks

Cllr. P. Meacham

Members of the Personnel Committee are hereby summoned to attend the online Personnel Committee meeting on Monday 14<sup>th</sup> June 2021 at 7.00pm for the purpose of considering the following business. **Members of the press and public are welcome to attend and should contact the Clerk before 3pm on the day of the meeting to request access to the online meeting.**

*K Holland*

Mrs Kelly Holland  
Clerk to Hockley Parish Council

9<sup>th</sup> June 2021

### PERSONNEL COMMITTEE MEETING ON MONDAY 14<sup>th</sup> JUNE 2021

#### AGENDA

- 1. Election of Committee Vice Chairperson**
- 2. Apologies for absence**
- 3. Minutes**  
Acceptance of the minutes from the meeting dated 18<sup>th</sup> March 2021 (previously circulated).
- 4. To receive member's declarations of interests in items on the agenda.**
- 5. Public Participation session**  
There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.
- 6. Exclusion of press and public**  
The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

#### DECISION ITEMS

- 7. To review the progress of the Senior Ranger role.**
- 8. To consider improvements to line management processes for senior members of staff.**
- 9. To consider the update on staff matters.**
- 10. To consider any updates and welfare of members.**

*Hockley Parish Council is committed to being a council with a brave forward vision to create and maintain a vibrant and inclusive community in Hockley*

## FOR NOTING

**11. Items for next agenda**

**12. Date of future meetings**

The next scheduled meeting of the Personnel Committee is Monday 11<sup>th</sup> October 2021.