



## HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

Telephone: 01702 207707 e-mail: [enquiries@hockley-essex.gov.uk](mailto:enquiries@hockley-essex.gov.uk)

Website: [hockley-essex.gov.uk](http://hockley-essex.gov.uk)

**Forward Plan Committee Chairman:**

Cllr. P. Meacham

**Forward Plan Committee Members:**

Cllr. N. Boxall

Cllr. S. Martin

Cllr. B. Thorogood

Cllr. L. Vingoe

Members of the Forward Plan Committee are hereby summoned to attend the online Forward Plan Committee meeting on Thursday 15<sup>th</sup> April 2021 at 7.00pm for the purpose of transacting the following business. **Members of the press and public are welcome to attend and should contact the Clerk before 3pm on the day of the meeting to request access to the online meeting.**

*K Holland*

Mrs Kelly Holland  
Clerk to Hockley Parish Council

8<sup>th</sup> April 2021

### **FORWARD PLAN COMMITTEE MEETING ON THURSDAY 15<sup>TH</sup> APRIL 2021**

#### **AGENDA**

- 1. Apologies for absence**
- 2. Minutes**  
Acceptance of the minutes from the meeting dated 25<sup>th</sup> March 2021 (previously circulated).
- 3. To receive member's declarations of interests in items on the agenda.**
- 4. Public Participation session**  
There will be 15 minutes available where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

#### **DECISION ITEMS**

- 5. Local Council Awards Scheme**  
To note that there had been changes to the scheme, the Clerk would provide further information and an update on progress at the next meeting of the Committee.
- 6. Youth Council**  
To consider the documentation relating to the youth council (appendix 1).
- 7. Community Engagement**  
To consider the community engagement survey and approve the prize for taking part and survey duration (previously circulated).
- 8. Update from Cllr Barbara Thorogood**  
Update regarding progress on Dementia shops.

## FOR NOTING

**8. Items for next agenda**

**9. Date of future meetings**

The next meeting of the Forward Plan Committee will be confirmed at the Annual Parish Council meeting on Monday 17<sup>th</sup> May 2021 at 7.30pm.