



Hockley Parish Council

**Minutes of the Hockley Parish Council meeting.
Held at the Old Fire Station, at 7.30 p.m. on Monday 19th September 2016**

ITEM	SUBJECT
16/185	<p>Members Attending.</p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Boxall, Chelmsford, Gleadall, Hazlewood, Maddocks, S Martin, Meacham, O'Shea, Vingoe, Randall.</p> <p>Also present: The Clerk.</p> <p>Apologies Resolved. Cllrs M Carter, T Carter, James</p> <p>Valid apologies were accepted from three councillors. Proposed Cllr R Martin seconded Cllr Meacham.</p>
16/186	<p>Declaration of Interests.</p> <p>There were no declarations of interest.</p>
16/187	<p>To Confirm the Minutes of Council meeting held 15th August 2016 and note Resolutions.</p> <p>Resolved: The minutes of Full Council Meeting held on 15th August 2016 are accepted as a true record. Proposed Cllr R Martin seconded Cllr Meacham.</p>
16/188	<p>To agree amendment to Standing Orders</p> <p>The Council has been advised that it may not close a meeting to hear public comments. To resolve the problem, the meeting must be suspended to receive comments from the public and the agenda, standing orders and public recording policy be amended accordingly.</p> <p>Standing order 3e. The meeting will be suspended to allow members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. Comments made at the meeting may be noted for the record if they aid understanding of the decision-making process.</p> <p>Resolved: The amendments in bold to Standing Orders 3e are formally agreed and adopted by Hockley Parish Council. Proposed Cllr R Martin seconded Cllr Chelmsford and carried unanimously</p> <p>The right to film or record is limited to the duration of the meeting. Recording must not start until the meeting is called to order, and must cease when the Chairman closes or temporarily suspends the meeting. Public question time may not be part of the formal meeting and recorders should take advice on their rights to make any recording during that period.</p> <p>Resolved: The amendment in bold to recording of meetings policy is formally agreed and adopted by Hockley Parish Council. Proposed Cllr R Martin seconded Cllr Maddocks.</p>
16/189	<p>Public participation. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.</p> <p>There were no members of the public present</p>

16/190	<p>Ward and County Councillors may address the members. Cllr Hazlewood reported that he had investigated complaints about Rochford District Councils' play equipment and discovered that the delay in repairing the equipment was due to a lack of funding, but work will be done as soon as the money was available.</p>
16/191	<p>To consider correspondence received Eight items of correspondence have been received concerning the cancellation of the festive lights street event. Each has received an explanation of the reasons for cancellation and there has been no follow-up correspondence received.</p> <p>A resident has expressed concern about a wasps nest at Hockley Woods. On investigation, the nest was understood to be adjacent to the footpath, but not on Parish or District Council land. The District Council has been informed and the respondent advised of the actions taken.</p>
16/192	<p>Clerk's report. The council's submission for £20,000 of community infrastructure funding has been submitted for consideration by the CIF panel in November 2016.</p> <p>The street light floral displays have deteriorated early this year and have been removed. This year's baskets included ivy for green effect and the nursery agreed with the council's view that this was not a successful addition and will not be repeated.</p> <p>A problem has been identified with the hall electricity bills. When the council switched suppliers, the account that was transferred was a previously unknown off-peak meter and not the normal meter. Hence the hall has been billed for the normal usage and for estimated usage on the off-peak meter. The suppliers have been informed and a refund is expected.</p> <p>Following some confusion about the scope of work to be undertaken on the land at Rosslyn Road, the contractor will be onsite this week to clear the whole area and make-good the damaged fence panels.</p>
16/193	<p>Consultations. RDC Local Plan Issues & Options Survey. Deadline 16th October 2016 This item has been added to the agenda for the next planning meeting on 3rd October. Any comments can be forwarded to the clerk for inclusion in the parish council's response.</p>
16/194	<p>To note training undertaken in the previous month and receive reports.</p> <ul style="list-style-type: none"> • To receive reports on Courses attending in previous month. The administration assistant attended a lone working class and matters arising from this course will be managed by the relevant committees. • Details of relevant upcoming RDC or EALC Courses and agree attendance. The Clerk has requested attendance at the forthcoming VAT course in October, with an expectation that it will be funded by EALC. Attendance was agreed even if funding is required from the Parish. Two councillors will be attending the chairman's course at EALC. • To confirm members availability for local 2 hour EALC Training Session on Monday 14th November at 7.30. Proposed Subjects: Roles & Responsibilities; Council Processes, Agenda, Minutes, The Public, Quorums and Standing Orders; Powers & duties; Preparing a Neighbourhood Plan.

	<p>The majority of councillors present confirmed their availability for a training session on Monday 14th November. The Clerk will confirm date with EALC and request that the session starts at 7.30pm. The training will be held upstairs at the Parish Hall.</p>
16/195	<p>To note the minutes and resolutions from Resources and Procedures Committee meeting. The minutes were noted.</p> <p>To note minutes and resolutions of Personnel Subcommittee. No meeting this month</p>
16/196	<p>To note the minutes and resolutions from Environmental Committee. No meeting this month.</p>
16/197	<p>To note the minutes and resolutions from Planning and Local Development Committee The minutes of the previous two meetings were noted. It was noted that the Committee's comments for the St James Walk application were not received by the District Council. The Clerk confirmed that the information had been sent via the website twice and via email twice.</p> <p>The report on the Hockley Community Engagement Workshop held 16th August was noted and it was agreed that this would represent the council's view for submission by the Clerk to Rochford District Council.</p>
16/198	<p>To note the minutes and resolutions from Communities Committee. The minutes were noted.</p> <p>To note the minutes and resolutions from the Festive Lights Subcommittee The Council was advised that the Sub Committee was considering alternative methods of delivering the service and based on information received from other authorities an additional £6,000 would be required to manage the street event. Councillors were asked for an early indication of willingness to increase funding. It was considered that more information would be needed before any commitment could be made.</p>
16/199	<p>To note reports from Delegates to other organisations. A report from the Hockley Public Hall was circulated for consideration. Attention was drawn to the Trustees' gratitude for the grant provided by the Council.</p> <p>Cllr Chelmsford reported from the Speed Watch volunteers and advised the council that if the police are advised of concerns about speeding, arrangements can be made to include areas of concern.</p> <p>The Chairman allowed urgent concerns to be expressed by Councillors, following an informal visit undertaken to the Massive premises as concerns have been raised about the safety standards. It was agreed that the office will contact the fire service and landlord of the premises and advise them of the issues that were found. Copies will be sent to Julie Yolland at Essex County Council and Malcolm Sewell on behalf of the Trustees.</p>
16/200	<p>Items for next agenda</p>
16/201	<p>Date of next meeting – 17th October 2016 Meeting closed 9.20 p.m.</p>