



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Minutes from the Environment Committee meeting held on Monday 2nd September 2019 at 7.30pm at the Old Fire Station, 58 Southend Road, Hockley.

Present:

Chairman: Cllr. L. Vingoe

Councillors: Cllr. B. Hazlewood Cllr. S. James
Cllr. B. O'Shea Cllr. B. Thorogood

Officers: Kelly Holland, Parish Clerk

Members of the public: Two

EOS19/20 Apologies for Absence

Apologies for absence were received from Cllrs. N. Boxall, T. Gleadall and R. Martin.

The Chairman passed on her good wishes to Cllr. T. Gleadall and his family. The Chairman of the Parish Council was thanked for keeping the members updated.

Cllr. S. James was welcomed to the Committee.

RESOLVED that the apologies be accepted.

EOS19/21 Minutes

RESOLVED that the minutes from the Environment Committee meeting held on 1st July 2019 be approved as a correct record and signed by the Chairman.
Cllr. S. James abstained from the decision.

EOS19/22 Progress Report

EOS18/64 Pavement Planters

Planters had been made and would be installed and planted within the next few weeks when the winter flowers were planted throughout the village.

EOS18/65 Retaining edging on both sides of the embankment on the corner of Plumberow Avenue and Spa Road

Current edging repaired

EOS18/69 (i) Tiered wooden planter for the larger bed at Broad Parade

Planters installed

EOS18/94 (b) Planting at Broad Parade

Planting completed

EOS19/10 Cyclists on footpaths

Letter sent to landowner advising that any issues need to be reported to Essex County Council

EOS19/13(a) Tree survey

Survey took place on 27.8.19

EOS19/14 Marylands Nature Reserve

The Clerk advised Essex County Council that Parish Council are only responsible for a small portion of the land and would only maintain the ditch on the land for which the Council is responsible for

EOS19/15 Parts for Play Equipment

The quotation from Wicksteed for £80.26 ex VAT be approved.

EOS19/16(a) Grounds Maintenance Contract

The contractor had yet to submit work sheets; the Clerk would be meeting with the contractor to discuss

EOS19/16(b) Grounds Maintenance Contract

The Council was complying with its contractual obligations

EOS19/23 Declarations of Interests

None.

EOS19/24 Public Participation

A member of the public advised that there were some uneven slabs between the Co-op and Sunrise Health Shop in Spa Road.

EOS19/25 Folly Grove Allotment Site

The changes approved at the previous Committee meeting had been implemented into the lease; further queries had been raised which had been dealt with by the Clerk. The lease had been referred back to Persimmons.

EOS19/26 Budgets

The Committee reviewed the budgets to date; it was noted that the street light maintenance budget (501:4062) was overspent, members suggested that the budget should be reviewed for 2020/21.

Members of the Committee discussed the budget requirements for 2020/21 and any new projects that required funding.

RESOLVED that

(a) the following 2019/20 budget headings to be transferred to earmarked reserves:

(i)	Allotments (219:4108)	£5,000.00;
(ii)	Plumberow Mount Playspace (new equipment) (219:4106)	£5,000.00

(b) the following budget headings be created:

(i)	Tree works	£10,000.00
(ii)	Laburnham Road Playspace for new equipment	£2,000.00
(iii)	New footpaths	£2,000.00

(c) the following budget heads be increased for 2020/21

(i)	Allotments (219:4108)	£5,000.00
(ii)	Street light maintenance (501:4062)	£8,000.00
(iii)	Street light new installations (501:4080) <i>(half of this budget would be used for a rolling programme to replace the Council lights with LED)</i>	£8,000.00
(iv)	Plumberow Mount Playspace budget (219:4106)	£3,000.00
(v)	Veg control, Spa Road (222:4215) <i>(was for the regeneration project which was currently part of a contract)</i>	£1,880.00
(vi)	Floral Displays (222:4046)	£4,000.00

(d) the remainder of the budgets remains the same as 2019/20.

EOS19/27 **Committee Responsibilities**

The Clerk would be meeting with the contractor; Cllr. Vingoe would also carry out a site visit with the contractor. The Clerk would invite the contractor to the next Committee meeting.

After discussion, members agreed to discontinue individual site monitoring. In future, the Rangers would oversee all sites and compile a report for members guidance and information.

EOS19/28 **Footpaths**

A report was received from Cllr. Hazlewood. Members were advised that the proposed footpath from Plumberow Mount to footpath 13 had not been progressed with Essex County Council as the landowner had objected to the proposals. Members considered whether to submit a claim for this pathway.

RESOLVED that the Parish Council pursue the claim for a public right of way from Plumberow Mount to footpath 13.

EOS19/29 **Plumberow Mount**

Consideration was given to the quotations for a fire retardant litter bin along with the suggestion from a member of the public to close the gap in the fence to the Mount to prevent unauthorised access.

RESOLVED that

- (a) a grey fire retardant bin be purchased from Bin Shop at a cost of £319.49 ex VAT. This expenditure would be allocated to budget heading Plumberow Mount Open Space (219:4104);
- (b) the Parish Council would not close the gap in the fence to the Mount to prevent unauthorised access. The Parish Council would keep this under review and would revisit the item during the summer of 2020.

EOS19/30 **Trees**

The tree survey had taken place, members reviewed the information within the report.

RESOLVED that the Clerk obtain three quotations for the works identified.

EOS19/31 **Items for the next agenda**

To consider whether the retaining edge at Spa Road and Plumberow Avenue needed replacement.

To receive site reports from the Rangers

EOS19/32 **Date of next meeting**

The next meeting of the Environment Committee is on Monday 4th November 2019.

The meeting closed at 9.27pm

Signed: _____
Chairman

Date: _____