



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

Telephone: 01702 207707 e-mail: enquiries@hockley-essex.gov.uk

Website: hockley-essex.gov.uk

**MINUTES OF RESOURCES AND PROCEDURES COMMITTEE HELD AT
THE PARISH HALL, SOUTHEND ROAD, HOCKLEY,
ON MONDAY 2nd DECEMBER, 2019 COMMENCING AT 7.30 P.M.
AFTER THE PLANNING MEETING**

PRESENT: Cllrs M. Anderson, Mrs S. James, R. Martin, (Chairman) Mrs S. Martin, Mrs V. Randall,
Mrs L Vingoe

IN ATTENDANCE: Mrs Kelly Holland - Clerk
Mrs Margaret Saunders – Responsible Financial Officer

RP/19/20/80 **Apologies for Absence**
Retrospective apologies were received from Cllr N Boxll.

RP/19/20/81 **Declarations of Interest**
Dispensation had been given to all Members to discuss the budget and subsequent Precept request.

RP/19/20/82 **Minutes of the Meeting held on 18th November, 2019**
These Minutes would be taken to 20th January, 2020 Meeting but had already been circulated.

RP/19/20/83 **Public Participation**
There were no Members of the Public Present.

RP/19/20/84 **Budget 2020 - 2021**
Minute RP/19/20/77 refers. Members continued to go through the Budget for 2020 – 2021 line by line. Members used expenditure from the current year's budget to use real time figures.

- Additional monies were put in for an additional member of staff as ratified by Full Council on 25th November, 2019.
- An additional amount of £1000 overtime Budget was placed under Parish Hall.
- The Training Budget was all placed under Administration Budget.
- One budget head was made for Grounds Maintenance and Opening and Closing Play-Spaces.
- Rangers equipment would be purchased some from this year and some next year's budget.
- The Grants Budget was reduced to £5000.
- Monies had been included for the Allotments, Public Conveniences and some towards Play Spaces. Match fund would be required for Play Spaces.

Cllr Mrs L Vingoe proposed that the figure of £294,976 be recommended to Full Council in January, this was seconded by Cllr M Anderson.

RECOMMENDED: that the figure of £294,976 be taken forward to Full Parish Council as the Precept request. This was a 10.4% increase on the previous year.

To Note :The tax base was not available as yet from Rochford District Council, so could not be worked out. A copy of the proposed budget is attached to these Minutes.

RP/19/20/85

Date of Next Meeting

20th January, 2020 at 7.30 p.m.

RP/19/20/86

Items for Next Meeting

No further items were put forward.

The meeting closed at 9.30 p.m.

Signed Date
Chairman of Resources and Procedures