



HOCKLEY PARISH COUNCIL

Personnel Sub Committee: Cllrs Boxall, M Carter, T Carter, S James,
S Martin, O'Shea, V Randall, L Vingoe.

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE
HOCKLEY PARISH COUNCIL PERSONNEL SUB COMMITTEE ON
MONDAY 9th OCTOBER AT 7.30 PM IN THE HOCKLEY PARISH HALL**

**Mrs Kate Smiles
Clerk to the Council**

AGENDA	
PER17/36	Those present and apologies for absence
PER17/37	Declarations of interest
PER17/38	To agree the minutes of the meeting held on 14th August 2017. Motion: The minutes of the Personnel Sub Committee Meeting held on 14th August 2017 are accepted as a correct record.
PER17/39	Public participation. The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.
PER17/40	To note correspondence received
PER17/41	Exclusion of Press and Public Resolved: that, in accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, in the opinion of the Council, it was advisable in the public interest that the public and press be excluded.
PER17/42	Review of the Administration Assistant Contract Ready for Signing
PER17/43	Staff Absence Update - Caretaker, Ranger.
PER17/44	Review of the Temporary Ranger Cover
PER17/45	Review of Hall Manager role JD Person Spec
PER17/46	Items for next agenda
PER17/47	Date of next meeting TBA