



Hockley Parish Council

Minutes of the Hockley Parish Council Annual Meeting

Held at The Old Fire Station, Southend Road, Hockley 7.30 p.m. on Monday 16th May 2016

ITEM	SUBJECT
16/77	Welcome
16/78	<p>Election of Chairman</p> <p>There was one nomination for the Office of Chairman; Cllr R Martin proposed by Cllr Randall seconded Cllr M Carter. Cllr R Martin was elected unopposed.</p>
16/79	<p>Declaration of acceptance of office of chairman</p> <p>Cllr R Martin expressed his thanks to the Councillors for their support over the previous year and for their endorsement for the coming year. The declaration was signed by Cllr R Martin and countersigned by the Clerk.</p>
16/80	<p>Election of vice chairman</p> <p>Cllr Randall was proposed by Cllr S Martin and seconded by Cllr M Carter and elected unopposed.</p>
16/81	<p>Apologies for absence and members attending.</p> <p>Chairman: Cllr Roy Martin</p> <p>Present: Cllr M Anderson, Cllr N Boxall, Cllr M Carter, Cllr T Carter, Cllr Gleadall, Cllr James, Cllr S Martin, Cllr Meacham, Cllr O'Shea, Cllr V Randall, Cllr Vingoe.</p> <p>Also present: The Clerk; Essex County Councillor Michael Hoy</p> <p>Apologies: Cllr Chelmsford - Illness.</p>
16/82	<p>Appointment of Committees and Sub-committees</p> <p>RESOLVED. Members approved the appointments of Committees and Sub-committees for 2016/17. Proposed by Cllr R Martin, seconded by Cllr B O'Shea.</p> <p>Action: The Clerk will summarise the overall list of Committees, Sub-committees and Working Groups. Members to note and attend meetings accordingly. Present Chairmen of Committees and Working Groups are asked to call the first meeting of the new groups to appoint a new Chairman and Vice Chairman and review their Terms of Reference. Should Members wish to reconsider membership, it can be amended at the first meeting of the committees.</p>
16/83	<p>Appointment of Delegates and Representatives.</p> <p>Members approved the appointments of Delegates and Representatives for 2016/17. Proposed by Cllr R Martin seconded by Cllr P Meacham.</p> <p>Action: Members to attend where possible and report back to Full Council.</p>

16/84	<p>To agree the Programme of Meetings for 2016/17</p> <p>Two alternatives were considered; a continuation of the existing four week cycle and a six week cycle. On balance, the Council considered the benefit of a predictable four-week pattern with the option of calling additional meetings when required was preferred.</p> <p>Resolved. The council will adopt the current programme meetings on a four week cycle. Proposed Cllr R Martin seconder Cllr B O'Shea. Carried by nine votes and three abstentions.</p>
16/85	<p>To agree the Terms of Reference for Committees for 2016/17</p> <p>Resolved. The Terms of Reference will be accepted unchanged so Revision 23 of the document remains current. Proposed Cllr L Vingoe seconded Cllr N Boxall.</p>
16/86	<p>To Confirm the Minutes of Council meeting held 18th April 2016</p> <p>Resolved. The minutes were accepted as a true record. Proposed Cllr R Martin seconded Cllr S James.</p>
16/87	<p>Declaration of Interests.</p> <p>There were no declarations of interest.</p>
16/88	<p>Appointment of Clerk to administer dispensations.</p> <p>As required by Section 101(1) of the Local Government Act 1972, the Parish Council must delegate the function of granting dispensation requests under Section 33(2) of the Localism Act 2011 to the Parish Clerk where so many members of the Parish Council have disclosable pecuniary interests in a matter that would impede the transaction of business.</p> <p>Resolved. The Clerk as Proper Officer to the Council will be authorised to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate. Proposed Cllr R Martin seconded Cllr V Randall and carried unanimously.</p>
16/89	<p>Public participation.</p> <p>There were no members of the public present.</p>
16/90	<p>Ward and County Councillors may address the members.</p> <p>ECC Cllr Hoy reported that slow progress was being made on parking restrictions in Plumberow Avenue and Meadow Way. The proposals for a pedestrian crossing outside Greensward School are being submitted to the Local Highway Panel. Cllr L Vingoe requested that the temporary railings on the same site were included in the project. Attention is being given to the problem of vehicles driving the wrong way in Fountain Lane which has also been referred to the Local Highways Panel for consideration.</p>
16/91	<p>To consider correspondence received</p> <p>No correspondence to report</p>
16/92	<p>Consultations.</p> <p>No consultations to report</p>

16/93	<p>Clerk's report.</p> <p>The Clerk reported that there was a problem with the engine management system on the Council's van.</p> <p>Following reports of vermin being seen in the grounds of the Parish Hall and neighbouring properties, bait has been laid and taken. There have been no recent sightings.</p> <p>The Essex Village of the Year submission has been accepted and an unannounced visit will take place in May or June to assess the community. Members are reminded to encourage the residents and groups to promote the village and its communities.</p>
16/94	<p>To consider the co-option of two councillors.</p> <p>To date there have been two expressions of interest received by the council and two informal approaches. The clerk will advertise the Hockley West Ward vacancies to generate interest in the post.</p>
16/95	<p>To note the report from Resources and Procedures Committee</p> <p>No meeting</p>
16/96	<p>To note the report from Personnel Subcommittee.</p> <p>No meeting</p>
16/97	<p>To approve the Annual Governance Statement for 2015/6</p> <p>Resolved. The council approved the signing of the governance statement. Proposed Cllr R Martin seconded Cllr Randall.</p>
16/98	<p>To approve the Annual Accounting Statement for 2015/6</p> <p>The Council is awaiting the return of the Statement of Accounts. Approval will be deferred to an extra Full Council meeting next week prior to the Resources and Procedures Committee Meeting.</p>
16/99	<p>To note the report from Communities Committee.</p> <p>No meeting.</p> <p>To note the report from Newsletter Working Group.</p> <p>Cllr T Carter advised the Council that the deadline for submission of articles and copy will be the end of May.</p> <p>To note the report from Special Events Working Groups.</p> <ul style="list-style-type: none"> • Cllrs S Martin & V Randall reported there are twenty residents confirmed to attend the Council's Celebration Afternoon Tea on June 10th in honour of the Queen's 90th Birthday. Formal invitations to go out to guests next week. • Cllr T Gleadall confirmed that there were twenty nine venues and artists taking part in the 2016 Hockley Art Trail. • Cllr S Martin reminded Councillors that the Wild Woods day will be on 4th June and any volunteers to attend the stall would be welcome.

	<p>To note the report from the Festive Lights Sub-committee.</p> <p>The next meeting will be on the 18th May at 7.30 in the Parish Hall</p>
16/100	<p>To note the report from Environmental Committee.</p> <p>No meeting</p>
16/101	<p>To note the report from Planning Committee.</p> <p>The minutes of the planning meeting for 3rd May were noted. In lieu of the meeting programmed for 16th May, two applications were considered as part of the Annual Meeting.</p> <p>16/00336/FUL 18 Aldermans Hill, Hockley Remove Conservatory and Construct Single Storey Flat Roof Side Extension and Replace Roof Over Existing Side Extension. No objection.</p> <p>16/00354/ADV Hockley Railway Station, Station Approach, Hockley The proposal is to install an ATM collar to the existing ATM. No objection.</p>
16/102	<p>To note reports from other organisations.</p> <p>Reports were noted from : Hockley Community Centre. Rochford Hundred Association of Local Councils. Hockley & Hawkwell 55+ Social Centre.</p> <p>Cllr R Martin gave a verbal report on the Citizen of the Year Award Ceremony. Cllr L Vingoe reported that there will be a meeting of the Public Hall Committee on Thursday 19th May at 7.30.</p>
16/103	<p>Items for next agenda.</p> <p>Annual Return.</p>
16/104	<p>Date of next meeting –</p> <p>23rd May 2016 for approval of Accounting Statement.</p> <p>20th June 2016 for next scheduled Full Council Meeting.</p> <p style="text-align: center;">MEETING CLOSED AT 8.50PM</p>