



## Hockley Parish Council

### Minutes of the Hockley Parish Council Meeting Held at the Old Firestation. 7.40 p.m. on Monday 15<sup>th</sup> February 2016

ITEM	SUBJECT
16/21	<b>Welcome.</b>
16/22	<p><b>Members Attending</b></p> <p>Chairman: Cllr R Martin.</p> <p>Present: Cllrs Anderson, James, Randall, S Martin, O'Shea, Hazlewood, M Carter, T Carter, Gleadall, Vingoe, Boxall.</p> <p>Also present: The Clerk, three members of the public.</p> <p>Apologies: Cllrs Meacham, Chelmsford.</p> <p>Not present: Cllr Amner.</p> <p><b>Resolved:</b> Apologies were noted and accepted. Proposed Cllr R Martin. Seconded Cllr James.</p>
16/23	<p><b>To Confirm the Minutes of Council meeting held 18<sup>th</sup> January 2016 and note Resolutions.</b></p> <p><b>Resolved.</b> The minutes of the meeting of 18th January 2016 were accepted as a true record. Proposed Cllr R Martin. Seconded Cllr Randall.</p>
16/24	<p><b>Declaration of Interests.</b></p> <p>There were no declarations of interest.</p>
16/25	<p><b>Public participation.</b></p> <p>Meeting was closed for public speaking A resident expressed concern about the Lower Thames Crossing and the effect it would have on the local infrastructure which were noted. The consultation website details were passed on to the resident by the Chairman.</p> <p>Meeting was re-opened</p>
16/26	<p><b>Ward and County Councillors may address the members.</b></p> <p>Cllrs Hazlewood and M Carter were present but did not wish to speak</p>
16/27	<p><b>To consider correspondence received</b></p> <p>Sale of land at Rosslyn Road. The Clerk confirmed that the purchaser had withdrawn his offer and the council was now free to consider alternative uses for the land.</p> <p>Approach from Plumberow Primary Academy – Learning about Democracy. See 16/31 below.</p>
16/28	<p><b>Consultations</b></p> <p>ECC Children's Centre Consultation on integrating the current Children's Centres with the Healthy Child Programme. Consultation has been temporarily postponed.</p>

	<p>Castle Point &amp; Rochford NHS Delivery of Health &amp; Social Care Online Survey Closes Monday 29th February.</p> <p>Lower Thames Crossing Route Consultation on the new road crossing the River Thames connecting Kent and Essex. Details available on Highways England website. Closes on Thurs 24th March 2016.</p> <p><b>Action Clerk:</b> This item will be considered at the next Full Council meeting. Councillors are asked to forward their concerns to the Clerk who will summarise their views in advance of the meeting where the response can be ratified.</p>
16/29	<p><b>Clerk's report.</b></p> <p><b>Foundation award status</b> Additional information has been requested on the council's Financial Regulations and budget process, but no indication of progress has been given.</p> <p><b>Grounds Maintenance Contract</b> This has been posted on Contract Finder and has already attracted ten expressions of interest. The closing date for bids is the 29<sup>th</sup> February.</p>
16/30	<p><b>To note training undertaken in the previous month and receive reports.</b> Councillors Chelmsford and Gleadall have requested places at the Rochford District Council's Planning Training in March as approved in January under Agenda Item 16/11. No further names submitted.</p> <p>The Administration Assistant has confirmed that she has submitted her CiLCA portfolio the outcome of which is awaited.</p>
16/31	<p><b>To consider request to visit the Plumberow Primary Academy and give a presentation on the work of the council.</b></p> <p><b>Action Clerk:</b> The Clerk was asked to write and offer the services of a councillor and request further information on what is required and the potential audience. Chairman and Vice Chairman are willing to give a presentation.</p>
16/32	<p><b>To consider amendments to the distribution of council documents.</b></p> <ul style="list-style-type: none"> <li>To agree a colour scheme for committee papers.</li> </ul> <p>Following a request to return to coloured paper made by the Committee Chairs, it was agreed that the following colour scheme would be adopted: Full Council (White); Planning (White); Environmental (Green); Communities (Yellow); Resources and Procedures (Pink); Personnel Subcommittee (Lilac).</p> <p>Other Subcommittees and Working Groups will adopt the colour of their parent committee.</p> <ul style="list-style-type: none"> <li>To review the documentation distributed by email.</li> </ul> <p>Following a brief discussion it became clear that the problem was with the distribution of documents and the Clerk will investigate.</p>
16/33	<p><b>To raise a Resolution not to opt out of the External Audit for Smaller Authorities, as advised by EALC.</b></p> <p><b>Resolved.</b> The Council will not opt out of the External Audit Panel. Proposed Cllr R Martin Seconded Cllr Vingoe.</p>

16/34	<p><b>To note the minutes and resolutions from Resources and Procedures Committee meeting on 25<sup>th</sup> January 2016.</b></p> <p>The minutes were noted with no comments.</p> <p><b>To note minutes and resolutions of Personnel Subcommittee meeting on 8<sup>th</sup> February 2016</b></p> <p>The minutes were not finalised for distribution. However, Cllr Randall informed the council that the Accountant will be retiring at the end of March after thirty years' service. The Council recorded their thanks for his long service to the community.</p>
16/35	<p><b>To note the minutes and resolutions from Environmental Committee meeting on 1<sup>st</sup> February 2016.</b></p> <p>Minutes not yet distributed to members.</p>
16/36	<p><b>To note the minutes and resolutions from Planning and Local Development Committee meetings on 1<sup>st</sup> and 15<sup>th</sup> February.</b></p> <p>The comments and observations for the meeting on 1<sup>st</sup> February were noted.</p>
16/37	<p><b>To note the minutes and resolutions from Communities Committee – no meeting.</b></p> <p>Cllr T Carter reported that the Spring Newsletter had been completed by the Working Group and would be published this week.</p> <p>Cllr Gleadall requested support on March 5<sup>th</sup> for the Schools' Art Exhibition.</p> <p><b>To note the minutes and resolutions from the Festive Lights Subcommittee – no meeting.</b></p>
16/38	<p><b>To note reports from delegates to other organisations.</b></p> <p>EALC Executive Committee.  Hockley &amp; Hawkwell Old People's Welfare/55+ Social Centre.  Rochford Hundred Association of Local Councils.  Hockley Community Centre Meeting had been rescheduled for 18<sup>th</sup> February.</p>
16/39	<p><b>Items for next agenda.</b></p> <p>Thames Crossing Consultation.  Election.</p>
16/40	<p><b>Date of next meeting – 21<sup>st</sup> March 2016</b></p> <p>Meeting closed at 9.10</p>