



## Hockley Parish Council

### Minutes of the Hockley Parish Council Meeting

Held at the Old Fire Station, at 7.30 p.m. on Monday 20<sup>th</sup> February 2017

ITEM	PRESENTER	SUBJECT	STATUS
17/21	<b>Chairman</b>	<p><b>Members Attending.</b></p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Chelmsford, M Carter, T Carter, Hazlewood, James, Gleadall, O'Shea Maddocks, S Martin, Randall, Vingoe.</p> <p>Also present: The Clerk. One member of the public. Rochford District Councillor Eaves from item 17/32.</p> <p>Apologies: Cllrs Meacham, Boxall.</p> <p><b>Resolved:</b> Apologies for absence were accepted from Cllr Meacham and Boxall. Proposed Cllr R Martin seconded Cllr Gleadall and carried unanimously.</p>	Decision
17/22	<b>Chairman</b>	<p><b>Declaration of Interests.</b></p> <p>Cllrs Hazlewood and M Carter declared an interest in Agenda Item-17/35 being members of Rochford District Council.</p>	Information
17/23	<b>Chairman</b>	<p><b>To Confirm the Minutes of Council meeting held 16<sup>th</sup> January 2017 and note Resolutions.</b></p> <p><b>Resolved:</b> The minutes of Full Council Meeting held on 16<sup>th</sup> January 2017 are accepted as a true record. Proposed Cllr R Martin seconded Cllr James and carried unanimously</p>	Decision
17/24	<b>Chairman</b>	<p><b>Public participation.</b></p> <p>There was one member of the public present who did not wish to speak to members.</p>	Information

17/25	<b>Chairman</b>	<p><b>Ward and County Councillors may address the members.</b>  Rochford District Cllrs Hazlewood, M Carter and County Councillor Maddocks were present but did not wish to speak. Rochford District Cllr Eves joined the meeting at Item 17/32.</p> <p>The District Council are awaiting guidance on possible government support for public toilets and further information on costs, and alternative plans. The Parish Council were asked to keep in contact with the District Council to ensure the matter is under review.</p> <p>Cllr Eves confirmed that an area of land has been allocated for allotments within the Folly Chase housing estate and advised the Allotment seekers to prepare for the development.</p> <p>There are two air quality monitors in the district in hidden sites. The intention is to confirm the quality of air in the district which is currently unknown.</p> <p>Concerning the development of Bullwood Hall. Based on previous usage and current road capacity, the plan is for 60 houses 35% of which will be affordable housing.</p>	Information
17/26	<b>Chairman</b>	<p><b>To consider correspondence received.</b>  Correspondence from District Councillor Adrian Eves with HPC Chairman and feedback from residents.</p> <ul style="list-style-type: none"> <li>• The council noted the correspondence and feedback from residents concerning the potential closure of the public toilets.</li> </ul> <p>Latest contact with Folly Grove Developers.</p> <ul style="list-style-type: none"> <li>• It was noted that the developers had advised the Parish Council that they were aware of their responsibilities toward the establishment of allotments and have confirmed their intention to do so.</li> </ul> <p>Contact re access to Footpath 13</p> <ul style="list-style-type: none"> <li>• Noted. The Clerk confirmed that there was an active programme to resolve the matter of access to Footpath 13 from Plumberow Mount and Marylands Nature Reserve.</li> </ul> <p>Verbal complaint from a resident in Church Road re heavy lorries (see minutes of Environmental Committee, public comments).</p> <ul style="list-style-type: none"> <li>• Noted</li> </ul> <p>Verbal request from resident researching local history; specifically, information on the Auxiliary Unit of the Home Guard in our open spaces.</p> <ul style="list-style-type: none"> <li>• Noted</li> </ul>	Information
17/27	<b>The Clerk</b>	<p><b>Clerk's report.</b>  Nothing to report that has not been covered other agenda items.</p>	Information

17/28	<b>Chairman</b>	<b>Consultations.</b> The Citizen Advice survey was noted. The Police and Crime Commissioners consultation on Police and Fire Service governance was noted.	Information
17/29	<b>Chairman</b>	<b>Rochford Dementia Action Alliance</b> The Council agreed to support the Alliance as necessary.	Information
17/30	<b>Chairman</b>	<b>Procurement Procedure.</b> The new procurement procedure for contracts up to £25,000 was noted. The Parish Council can now make use of Rochford District Council's procurement facilities.	Decision
17/31	<b>Chairman</b>	<b>To note new Public Health Grant</b> This new Grant will enable councils to submit bids of up to £500 per parish to RDC for projects supporting health and well-being. Councils can apply for a grant and pass it on to eligible local groups. Details are available from Nicola Brown, Public Health Officer at RDC. Closing date for bids is 1st March 2017.	Information
17/32	<b>Chairman</b>	<b>Paper and Electronic Information Distribution To review the use of paper and electronic distribution of Council documents.</b>  <b>Resolved:</b> To agree all paperwork is distributed by e-mail only. Paper copies to be available from the office on request. Proposed Cllr R Martin seconded Cllr Hazlewood carried with nine for and four against.  Cllrs R Martin, Anderson, O'Shea, Randall, and James requested delivery of their papers to continue.  <b>8pm Cllr Eves of Rochford DC joined the meeting which then considered Agenda Item 17/25.</b>	Information
17/33	<b>Chairman</b>	<b>To note training undertaken in the previous month and receive reports.</b> 11th February Saturday Morning Training Briefings for Councillors; March Briefing to cover Planning; Assistant Clerk to attend SLCC Conference in February and their AGM on 16th March. The Clerk will attend the EALC training on Local Council Accreditation on Friday 24 <sup>th</sup> February.	Decision
17/34	<b>Cllr R Martin</b>  <b>Cllr Randall</b>	<b>To note the minutes and resolutions from Resources and Procedures Committee meeting on 23<sup>rd</sup> January.</b>  <b>To note minutes and resolutions of Personnel Subcommittee.</b> No meeting this month.	Decision

17/35	<b>Chairman</b>	<p><b>To note the appointment of Metro Bank as the Council's current account bank.</b></p> <p><b>The original motion;</b> To appoint the following Councillors as signatories; Cllrs R Martin, Randall, James, O'Shea was amended on the request of Metro Bank and the revised motion specifies the full list of signatories and the authorisation criteria.</p> <p><b>Resolved.</b> Metro Bank is appointed as the Council's banker. The RFO, Michael Letch and the Assistant Clerk Kate Smiles are authorised to manage the accounts and prepare payments, all of which must be countersigned by any two of the following councillors; Cllr R Martin, Cllr V Randall, Cllr S James, Cllr B O'Shea. Proposed Cllr R Martin seconded Cllr Maddocks and carried unanimously.</p>	Decision
17/36	<b>Cllr Vingoe</b>	<b>To note the minutes and resolutions from Environmental Committee Meeting on 6<sup>th</sup> February.</b>	Decision
17/37	<b>Cllr Vingoe</b>	<p><b>To agree recommendation from Environmental Committee for provision of grounds maintenance contract.</b></p> <p><b>Resolved:</b> Constable Landscapes are appointed as the contractor to provide grounds maintenance services for Marylands Nature Reserve, Plumberow Open space, Plumberow Play Space and Laburnum Play space for five years. Proposed Cllr Vingoe seconded Cllr R Martin and carried unanimously, with two abstentions previously declared in Agenda Item 17/22</p>	Decision
17/38	<b>Cllr Gleadall</b>	<b>To note the minutes and resolutions from Planning and Local Development Committee meeting on 6<sup>th</sup> and 20<sup>th</sup> February.</b>	Decision
17/39	<p><b>Cllr S Martin</b></p> <p><b>Cllr R Martin</b></p>	<p><b>To note the minutes and resolutions from Communities Committee meeting. No meeting this month.</b></p> <p>To agree attendance at RDC Wild Woods Day on Saturday 3<sup>rd</sup> June. Noted and agreed.</p> <p>To note the School's Art Exhibition on the 4<sup>th</sup> March. Assistance at the Parish Hall was requested by Cllr Gleadall.</p> <p><b>To note the minutes and resolutions from the Festive Lights Subcommittee meeting on 18<sup>th</sup> January.</b></p> <p>The council noted with regret that Cllr Meacham had withdrawn from this subcommittee. Cllr Chelmsford has agreed to join the subcommittee.</p> <p>The council noted that the Hockley Christmas Lights Switch-on will be Saturday 25th November 2017.</p> <p>The Hall Working Group notes were accepted.</p>	Decision

17/40	<b>Chairman</b>	<p><b>The following reports from other organisations were noted.</b></p> <ul style="list-style-type: none"> <li>• Rochford Hundred Association of Local Councils</li> <li>• Essex Association of Local Councils Executive report.</li> <li>• Parish &amp; Town Council Summit.</li> <li>• To note recent feedback from Essex County Council at the Parish &amp; Town Council Summit concerning Massive Project.</li> <li>• Cllr Vingoe gave an update on the Hockley Public Hall notes.</li> </ul> <p><b>To confirm attendance at future meetings -</b></p> <ul style="list-style-type: none"> <li>• Hockley &amp; Hawkwell 55+. Note change of date for official launch. – Saturday 25<sup>th</sup> February 2017 at 12 noon. All members had been invited and acceptances had been sent to the Centre.</li> <li>• Essex Association of Local Councils, Larger Local Councils Forum Meeting 21st February. Speaker County Cllr Rodney Bass. Attending Cllrs R &amp; S Martin, V Randall and Clerk</li> <li>• Essex Highways Briefing Tuesday 28 February 2017 in the Council Chamber Civic Suite, Rayleigh. Attending: Cllr R Martin and Assistant Clerk</li> </ul>	Information
17/41	<b>All Members</b>	<p><b>Items for next agenda</b> Apologies from Cllrs Vingoe and Randall</p>	Information
17/42	<b>Clerk</b>	<p><b>Date of next meeting</b> March 20<sup>th</sup> 2017</p> <p><b>Meeting Closed at 9.06 p.m.</b></p>	Information