

	<p>cancellation of the street event on 24th November 2018. The group offered to undertake the event with the support of the Parish Council.</p>
FC18/117	<p>Ward and County Councillors to address members Local Highways Panel (LHP) – The LHP were making changes to the committee allowing all County Councillors the opportunity to attend the committee with voting rights.</p> <p>Accident repair in Essex – The County Council were spending a large portion of the budget on repairs following private accidents involving public property.</p> <p>Highways – The Local Highways Panel officer had visited the parish accompanied by the County Councillor to look at various issues including drains, vegetation, the fencing at Orchard Avenue and Hockley bridge.</p> <p>Speeding - Surveys are to be arranged on Church Road, Folly Lane, Plumberow Avenue and Greensward Lane.</p> <p>Allotments – The District Councillor had been attempting to follow up on the allotments with the District Council but had not been successful. It was noted that the Parish Council have also asked for an update but it had not been forthcoming.</p> <p>Church Road – There had been a conflict of information relating to why the speed survey had been requested. The District Councillor had suggested a traffic calming gate to Essex Highways.</p>
FC18/118	<p>To Note Correspondence Received</p> <ul style="list-style-type: none"> • Letter from a resident thanking the Planning Committee for considering a report on the Local Plan. • Email from District Cllr Carole Weston re the Parish Council’s request to install a barrier at the exit to the footpath between Orchard Way and Russett Close following a cycle accident. • It was noted that a request had been made from the Treasurer of the PCC of St Peter and Paul Church for a donation towards hall hire for a talk on Samson. Regrettably, the Parish Council was bound by the constraints of the Local Government Act 1894 which stated that money could not be given to a Church. <p>The correspondence was noted</p>
FC18/119	<p>To Note the Office Report The office was working on limited resources however the statutory duties of the Council were being covered.</p>
FC18/120	<p>Policies and Procedures The amended Standing Orders were considered; members were advised that any requirements in relation to Health and Safety and Risk Assessments were being dealt with by the Locum Clerk and RFO to ensure that the Parish Council is compliant with Health and Safety laws.</p> <p>Resolved: It was resolved that amended Standing Orders be approved and accepted. Proposed: Cllr S Chelmsford Seconded: Cllr M Anderson Agreed unanimously</p>
FC18/121	<p>Appointment of Auditors and Solicitors It was noted that the Parish Council’s external auditor was PKF Littlejohn LLP.</p> <p>Resolved: It was resolved that Auditing Solutions be appointed as the Parish Council’s internal auditor and that they be instructed to look at health and safety on a future visit.</p>

	<p>Proposed: Cllr S James Agreed unanimously</p> <p>Seconded: Cllr N Boxall</p> <p>Resolved: It was resolved that BTMK Todman's of Rayleigh be appointed as the Parish Council's solicitor.</p> <p>Proposed: Cllr S Chelmsford Agreed with one abstention</p> <p>Seconded: Cllr N Boxall</p>
FC18/122	<p>To note the minutes and resolutions of the Committees & Sub Committees</p> <ul style="list-style-type: none"> • Resources & Procedures Committee 23.07.2018 and 28.08.2018 • Personnel Committee – No meeting • Planning & Local Development Committee 16.07.2018, 13.08.2018 and 28.08.2018. • Environment & Open Spaces Committee 6.08.2018 • Communities Committee 3.09.2018 • Festive Lights Sub Committee 17.08.2018 <p>Resolved: It was resolved that the above minutes and resolutions of the Council's Committees were received and noted at Full Council.</p> <p>Proposed: Cllr S James Agreed with one abstention.</p> <p>Seconded: Cllr B Thorogood</p>
FC18/123	<p>To approve the following recommendations from the Resources & Procedures Committee</p> <p>Resolved: It was resolved that the amended Financial Regulations be approved following the appointment of an RFO.</p> <p>Proposed: Cllr S Martin Agreed 13 for and 1 against</p> <p>Seconded: Cllr M Anderson</p> <p>Resolved: It was resolved that all staff should be given the opportunity to go into the Essex County Council Pension Scheme.</p> <p>Proposed: Cllr M Anderson Agreed unanimously</p> <p>Seconded: Cllr N Boxall</p> <p>Resolved: It was resolved that the policy in relation to the Parish Council purchasing card be approved subject to the amendment of debit card to purchasing card. The card would be trialled for a six month period and an internal control process would be implemented to ensure regular checks are undertaken.</p> <p>Proposed: Cllr P Meacham Agreed 13 for and 1 against</p> <p>Seconded: Cllr S James</p>
FC18/124	<p>To approve the recommendation from the Communities Committee for acquisition of the public toilets in Hockley</p> <p>Motion: To approve the recommendation from Communities Committee that Hockley Parish Council requests Rochford District Council carry out a full refurbishment of the existing public toilet building in Hockley prior to handing it over to the Parish Council on a peppercorn rent. On completion, the Parish Council will be responsible for the maintenance of the facility on a 10 year lease, subject to conditions to be agreed with Rochford District Council.</p> <p>Resolved: It was resolved that Hockley Parish Council requests Rochford District Council carry out a full refurbishment of the existing public toilet building in Hockley prior to handing it over to the Parish Council on a peppercorn rent subject to conditions to be agreed with Rochford District Council.</p> <p>Proposed: Cllr M Anderson Agreed with one abstention.</p> <p>Seconded: Cllr T Gleadall</p>

