



Hockley Parish Council

Cllrs M Anderson, N Boxall, M Carter, T Carter, S Chelmsford,
T Gleadall, B Hazlewood, S James, R Martin, S Martin, M Maddocks,
P Meacham, B. O'Shea, V. Randall, L.Vingoe.

Minutes of Hockley Parish Council Meeting

Held at the Old Fire Station at 7.30pm on Monday 18th September 2017

ITEM	SUBJECT
17/118	<p>Members Attending.</p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Boxall, M Carter, T Carter, Hazlewood, James, S Martin, Meacham, O'Shea, Randall, Vingoe.</p> <p>Also present: The Clerk, Admin Assistant, Dist. Cllr Eves and one member of the public</p> <p>Apologies: Cllr Gleadall, Maddocks & Chelmsford.</p> <p>Resolved: Apologies for absence were accepted from Cllr Gleadall, Maddocks & Chelmsford. Proposed Cllr M Carter seconded Cllr Boxall and carried unanimously.</p>
17/119	<p>Declaration of Interests.</p> <p>There were no declarations of interest made.</p>
17/120	<p>To Confirm the Minutes of Council meeting held Monday 17th July 2017</p> <p>Matter of Fact Agenda Item 17/105 Sanctuary Consultation: the sentence 'The number of houses has increased by 50% to 70' should read 'The number of dwellings has increased from the previous proposed development to 78'.</p> <p>Resolved: The minutes of Full Council Meeting held on Monday 17th July 2017 subject to Matters of Fact are accepted as a true record. Proposed Cllr R Martin seconded Cllr Meacham with one against.</p>
17/121	<p>Public participation.</p> <p>There was one member of the public present who did not wish to speak</p>
17/122	<p>Ward and County Councillors may address the members.</p> <p>Cllr Eves reported he had raised concerns with the allotments in Folly Chase with the Planning Department at RDC. He further advised that a member of the public had raised an e-petition to help prevent the toilets on in Hockley from shutting. They now have over 1500 signatures so it will have to be referred back to the District Council again.</p> <p>The Chairman informed Cllr Eaves of where the Parish Council was regarding negotiations on the public toilets and confirmed updates were published on the parish website.</p> <p>District Cllrs Hazlewood and M Carter were present but did not wish to speak.</p>

<p>17/123</p>	<p>To consider correspondence received.</p> <ul style="list-style-type: none"> • Correspondence from resident on Footpath 13 referred to Environment • Correspondence and responses from the Massive Project referred to Resources & Procedures The Clerk wrote to request a meeting with the Trustees and Councillors. • Response from RDC re public toilets referred to Communities Hockley Parish Council is aware that residents prefer to retain the toilet facilities and are working towards this. Essex County Council is to hold a meeting in November regarding its consultation proposals on the library sites in Essex, which may affect Hockley. No decision can be made until after that date when Rochford District Council will come back to us to discuss how we can work together to achieve the best outcome for our residents. • Email to District Cllr Adrian Eaves from the Clerk (Michael Letch) on Folly Grove Allotments. The previous Clerk Michael Letch had confirmed Hockley Parish Council will do whatever is required to meet its obligations under section 23 of the 1908 Act to provide allotments. • E-mails from resident concerning rising crime and anti-social parking in Hockley. Clerk has responded.
<p>17/124</p>	<p>Clerk's report.</p> <ul style="list-style-type: none"> • Tree maintenance on Eastern boundary of Marylands Nature Reserve This has been passed to the Environmental Committee. The Clerk has obtained quotes. • Maintenance work at the Parish Hall and Outbuilding removal. The Clerk reported the electric had been isolated from the outbuilding, the plumber will disconnect the radiator and water supply on 22nd September and building has been scheduled to be demolished on Saturday 17th October. The Clerk had received six expressions of interest for the rebuild with three visiting the site and raising questions. These have been passed onto the Hall Working Group. • To confirm Office opening hours from August 2017 10am to 12noon Monday-Friday. It should be noted that these hours may be changed at short notice due to holidays, courses etc. Changes will be published on the website and office diary.

17/125	<p>Consultations.</p> <ul style="list-style-type: none"> • CAA Aviation Noise Impacts RDC online survey 6 Jul 2017-5 Jan 2018 https://consultations.caa.co.uk/policy-development/aviation-noise-impacts/ <i>The consultation was noted and it was agreed to submit individual responses.</i> • Shoreline Strategy Consultation Southend on Sea Borough Council is consulting on the Southend-on-Sea Shoreline Strategy Responses by 17:00 on Friday 13th October 2017. www.southend.gov.uk/shoreline. <i>The consultation was noted and it was agreed to submit individual responses.</i> • Essex Highways. Survey to all Parish and Town Councils, District Councillors and a range of private and public organisations to seek their views on highways priorities and to obtain satisfaction levels for the specific services that are provided by Essex Highways. The survey will be open on-line for 3 weeks until 1 October 2017. Reporting@essexhighways.org <p>The consultation was noted and it was agreed to submit one response. The Clerk recorded the council's collective response at the meeting and will respond on HPC's behalf. The 3 major priorities identified were: Road Surface Condition; Footway Condition; Reliable Street Lighting.</p>
17/126	<p>To note training undertaken in the previous month and receive reports. Upcoming Courses at EALC Great Dunmow</p> <ul style="list-style-type: none"> • Councillor Training Day 1 Saturday 18th November 2017 9.30am to 3pm • Councillor Training Day 2 Saturday 25th November 2017 9.30am to 3pm • Social Media & Facebook 10th October 2017 Clerk & Cllr S Martin attending <p>Action: <i>Noted</i></p>
17/127	<p>To note the minutes and resolutions from Planning and Local Development Committee meetings. 7th August 2017 and 4th September were noted.</p>
17/128	<p>The minutes and resolutions from the Resources and Procedures Committee meetings of 24th July 2017 and 29th August 2017 were noted.</p>
17/129	<p>To adopt the revised Committee Structure and Terms of Reference, Version 27</p> <p>Resolved: The revised Committee Structure and Terms of Reference, Version 27 was adopted. Proposed Cllr R Martin seconded Cllr O'Shea with two against.</p> <p>Action: The Clerk to add Version 27 to the website and issue copies to members for their Handbooks</p>
17/130	<p>To approve virement of £5000 from reserves allocated to the Communities Budget</p> <ul style="list-style-type: none"> • £3000 for removal of the old outbuildings and purchase of additional storage • £2000 for refit of upstairs kitchen <p>Motion: To approve virement of £5000 from reserves as recommended by the Resources & Procedures Committee (RP17/98).</p> <p>Resolved: Proposed Cllr S Martin seconded Cllr Randall and carried unanimously.</p>
17/131	<p>The minutes and resolutions from the Personnel Subcommittee of 14th August were noted</p>

17/132	It was noted that the commencement date for the new Proper Officer & Responsible Financial Officer was 1 st August 2017.
17/133	<p>To approve the appointment of the Administrative Assistant to the Clerk <i>Administrative Assistant appointed wef 11th September 2017</i></p> <p>Motion: The Council approves the recommendation of the Personnel Committee to appoint an Administrative Assistant to the Clerk (PER17/33).</p> <p>Resolved: Proposed by Cllr Boxall seconded Cllr Randall and carried unanimously.</p>
17/134	The minutes and resolutions from Environmental Committee meeting of August 7th were noted.
17/135	The minutes and resolutions from Communities Committee meeting 4th September were noted.
17/136	<p>To approve the preferred estimate received for the refit of the upstairs kitchen Members agreed to use First Choice with the proviso that some revision in cost could be made. Cllrs S Martin and Randall to visit First Choice to finalise the estimate and then report back for approval.</p> <p>Action: Deferred to Resources & Procedures Committee.</p>
17/137	<p>The minutes and resolutions from the Festive Lights Subcommittee.16th August 2017 were noted. Cllr S Martin asked members volunteering to be marshals to attend the next Festive Lights meeting on 16th October where they will receive a safety briefing.</p>
17/138	<p>To note reports from Delegates to other organisations.</p> <ul style="list-style-type: none"> ▪ Rochford & Rayleigh Citizens Advice Bureau AGM held 19th July 2017 Report circulated prior to meeting ▪ Rochford Hundred Assn of Local Councils AGM Minutes held 20th July 2017 Report circulated prior to meeting ▪ Report on briefing to Parish & Town Councils by Roger Hirst Police & Crime Commissioner held 12th September Report circulated prior to meeting. Members were advised of the pressures now on police resources and concerns were raised at the level of local police support currently available. ▪ Report on Public Hall. Additional Report circulated prior to meeting <p>Forthcoming Delegate Meetings EALC AGM & Conference at Great Dunmow Tuesday 19th September 2017</p> <p>Action: Noted</p>
17/139	Date of next meeting Monday 20 th November 2017
17/140	<p>Items for next agenda – none.</p> <p>Meeting closed 8.50pm</p>