



Hockley Parish Council

Cllrs M Anderson, N Boxall, M Carter, T Carter, S Chelmsford,
T Gleadall, B Hazlewood, S James, R Martin, S Martin,
P Meacham, B. O'Shea, V Randall & L Vingoe

Minutes of Hockley Parish Council Meeting

Held at the Old Fire Station at 7.30pm on Monday 20th November 2017

ITEM	SUBJECT
17/141	<p>Members Attending.</p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Boxall, M Carter, T Carter, Hazlewood, Gleadall, James, S Martin, Meacham, O'Shea, Randall, Chelmsford, Vingoe.</p> <p>Also present: The Clerk, Dist Cllr Eves, Chris Teeder Essex Badge Protection Group and one member of the public</p> <p>Apologies: None received</p>
17/142	<p>Declaration of Interests.</p> <p>There were no declarations of interest made.</p>
17/143	<p>To Confirm the Minutes of Council meeting held 18th September 2017</p> <p>Resolved: The minutes of Full Council Meeting held on 18th September 2017 are accepted as a true record. Proposed Cllr R Martin seconded Cllr O'Shea, all agreed.</p>
17/144	<p>To minute letter of resignation from Malcolm Maddocks and note election procedures with RDC</p> <p>It was noted that a Letter of Resignation was received and accepted from Malcolm Maddocks.</p> <p>The Clerk to notify RDC of the vacancy, who will call an election. If no candidates are forthcoming the Clerk will start our co-option process and publish the vacancy.</p> <p>Action: The Clerk</p>
17/145	<p>Public participation.</p> <p>There was one member of the public present who did not wish to speak.</p>
17/146	<p>Ward and County Councillors may address the members.</p> <p>District Councillor Eaves addressed members regarding the Allotments and Toilets in Hockley. The Parish Council was thanked for moving the Folly Grove Allotments forward. Cllr Eaves also drew members' attention to the content of the Local Development Plan 2 currently being proposed by RDC and asked that our members encourage residents to respond to the consultation when it became available.</p> <p>District Cllr Hazlewood advised he had attended an RDC training session for Planning and reported that there were a lot of changes coming up.</p> <p>District Cllr M Carter was present but did not wish to speak.</p>

17/147	<p>To consider correspondence received.</p> <ol style="list-style-type: none"> 1. E-mail from Cllr Eaves re Allotments & Public Toilets 2. E-mail from a resident re pavement parking 3. E-mail from a resident re traffic issues 4. E-mail from resident re insurance claim 5. Resident objected to the proposed footpath through the Plumberow Mount Meadow. 6. Email from Citizens Advice Bureau re grant <p>The above have been dealt with by the clerk and where appropriate sent to the relevant committees.</p>
17/148	<p>Clerk's report.</p> <p>a. Grass Cutting Plumberow Meadow and Marylands The contractor, due to staff sickness had to re-schedule the grass cutting for the half term which is normally a busier time for the open spaces.</p> <p>b. Update on Repair work at the Parish Hall The Clerk updated members on the progress of maintenance work at the Hall</p>
17/149	<p>To note contact with Charles Church and RDC re Pond Chase Nursery and consider outcome of site visit.</p> <p>The Chairman allowed this Agenda Item to be brought forward for the benefit of the members of public present.</p> <ul style="list-style-type: none"> • A summary of the council's site visit to Pond Chase Nursery and previous briefings on the allotments had been circulated to all members. • The Parish Council had written to the RDC Planning Officer strongly objecting to the plans being signed off until the following conditions had been resolved: Acceptable parking; access to the allotment site; fencing and the legal process required to take on the land which the developers have advised they will retain and pass on under a lease agreement. • 4 Councillors and the Clerk met the Development Planning Manager at the site and raised our concerns. Provision for the protection of the 3 badger setts was also discussed. • The developers are to resubmit their plans to RDC showing their proposals on the conditions raised. • Persimmon is to provide the parish council with a sample lease agreement. • It was recognised that our members would need the support of professional advice. An Allotments Feasibility Group will therefore be formed which will have two members of the Parish Council, the Clerk, two members from the Allotment Society and a representative from the Essex Badger Protection Group who would be responsible for liaising directly with the developers and other advisors on the initial requirements for this project. They are to come back to Full Council with recommendations on a way forward. Cllrs Boxall and Meacham volunteered support if required. <p>RESOLVED: Cllrs L Vingoe & T Gleadall were appointed to form an Allotments Feasibility Group along with the Parish Clerk and additional assistance from outside professional advisors.</p> <p>Proposed: Cllr R Martin Seconded Cllr L Vingoe. All agreed with one abstention.</p> <p>Action: Clerk to contact relevant parties</p>

17/150	<p>To note training undertaken in the previous month and receive reports.</p> <ul style="list-style-type: none"> a. Report on Social Media & Facebook Course held 10th October 2017 The report was circulated prior to the meeting. b. Saturday Morning Courses for local Councillors at Parish Rooms Rochford. Noted c. Data Protection Briefing for Clerks The Clerk gave a verbal report. <p>Members and the Clerk were reminded that requests for training or other events incurring expenditure should be referred to the Chairman, Vice Chairman or Chairman of Personnel prior to confirming bookings so attendance can be prioritised if necessary.</p>
17/151	<p>To note the minutes and resolutions from Planning and Local Development Committee meetings. 2nd & 16th October, 6th November 2017 were noted. As some members were not advised of the meeting called on 20th November it was agreed their subsequent apologies would be recorded.</p>
17/152	<p>To note the minutes and resolutions from the Resources and Procedures Committee meetings. Minutes of 25th September and 18th October 2017 were noted. Priority would be given to completing the Budget and Precept at the next meeting on 27th November 2017. The Chairman reminded members that RDC would be with us in November to discuss the public toilets.</p>
17/153	<p>To note the minutes and resolutions from the Personnel Subcommittee. Minutes of 9th October 2017 were noted. Cllr Boxall reminded members the minutes and discussions of Personnel are confidential.</p>
17/154	<p>To note the minutes and resolutions from Environmental Committee. Minutes of 2nd & 9th October 2017 were noted.</p>
17/155	<p>To note the minutes and resolutions from Communities Committee 6th November 2017 Noted</p>
17/156	<p>To note the minutes and resolutions from the Festive Lights Subcommittee. 16th October 2017 and 13th November 2017 Noted. Minutes of the 13th November not yet published. Volunteer marshals were reminded to be at the Parish Hall at 12pm for the safety briefing.</p>

17/157	<p>To note reports from Delegates to other organisations.</p> <ol style="list-style-type: none"> 1. Essex Assn of Local Councils AGM & Conference 19th Sept 2017 Report circulated prior to meeting 2. Rochford Hundred Assn of Local Councils Meeting 19th October 2017 Report circulated prior to meeting It was noted that Cllr O'Shea had stepped down as HPC's Delegates. 3. Hockley Community Centre 30th October 2017 Report circulated prior to meeting. 4. Hockley Chamber of Trade & Commerce 14th November 2017 Report circulated prior to meeting 5. Local Community Policing Team Meeting 2nd November 2017 Report circulated prior to meeting <p>Forthcoming Delegate Meetings – EALC Executive AGM on Thursday 23rd November Cllr R Martin</p> <p>Action: Noted</p>
17/158	<p>Exclusion of Press and Public in accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, in the opinion of the Council, it was advisable in the public interest that the public and press be excluded.</p> <p>RESOLVED: To close the meeting to press and public under the above Exclusion Clause. Proposed: Cllr R Martin Seconded Cllr S James. Agreed unanimously</p> <ul style="list-style-type: none"> • Members were informed of staff in confidence matters. <p>Meeting re-opened</p>
17/159	<p>Date of next meeting: Monday 15th January 2018</p>
17/160	<p>Items for next agenda –</p> <p>Folly Grove Allotments. Budget & Precept</p>

Meeting closed at 9.01pm