



Hockley Parish Council

Minutes of the Hockley Parish Council Meeting Held at The Old Fire Station. 7.30 p.m. on Monday 21st March 2016.

ITEM	SUBJECT
16/41	<p>Welcome & Housekeeping Prior to the meeting, the council joined to wish Jon Harrison a happy retirement after twenty nine years of service to the Parish Council as Clerk and Financial Officer.</p>
16/42	<p>Members Attending Chairman: Cllr R Martin. Present: Cllrs Anderson, James, Randall, S Martin, O'Shea, Hazlewood, M Carter, T Carter, Gleadall, Boxall. Cllr Vingoe joined at item 16/47. Also present: The Clerk, one member of the public. Apologies: Cllr Meacham. Not present: Cllrs Amner and Chelmsford.</p> <p>Resolved: Apologies were noted and accepted. Proposed Cllr R Martin. Seconded Cllr Anderson.</p>
16/43	<p>To Confirm the Minutes of Full Council meeting held 15th February 2016 and note Resolutions.</p> <p>Resolved. The minutes of the meeting of 15th February 2016 were accepted as a true record. Proposed Cllr R Martin. Seconded Cllr James.</p>
16/44	<p>Declaration of Interests. Councillors M Carter and Hazlewood declared an interest in minute 16/53 being Councillors of Rochford District Council who were tendering for the work.</p>
16/45	<p>Public participation. One member of the public was present but did not wish to speak.</p>
16/46	<p>Ward and County Councillors may address the members.</p> <p>Cllr Hazlewood reported that he has arranged with RDC for a damaged light to be removed from a disused shop in Spa Road and further arranged for action to be taken to manage smells and insect infestation at the rear of the building.</p>

16/47	<p>To consider correspondence received</p> <ul style="list-style-type: none"> • Complaint about a pressure group gathering outside his premises. The Clerk reported that the matter had been resolved and the complainant had been advised of the correct organisation to approach. • Anglian Water re “Pollution Watch” Campaign. • Topographical Survey of Marylands Nature Reserve – covered in the Clerk’s report. • Highways - Traffic Management at Hall Road Rochford. • Letter of condolence sent to Mrs Geraldine Warrens. • Letter of congratulations sent to Hockley Primary School. • Letter from M.P. concerning policing. • Attachment to above from Essex Police. <p>Correspondence noted. No further action requested.</p>
16/48	<p>Consultations</p> <ul style="list-style-type: none"> • ECC Children’s Centre’s and Healthy Child Programme. Consultation Events 15th February to 10th April 2016. • Essex County Fire & Rescue Service. Ends 15th April 2016. • Lower Thames Crossing responses received. <p>The consultations were noted, no actions requested.</p>
16/49	<p>Clerk’s report</p> <ul style="list-style-type: none"> • Date of Annual Parish Assembly and Annual Meeting. The Councillors were reminded that the Annual Parish Assembly and the Annual Meeting will both be held on the 16th May being the first meeting of the Council after the election. • The topographical survey at Marylands Nature Reserve is the first stage in an assessment of work that may be undertaken by Essex County Council. The result of the work was favourable in as much as the surveyor considered that the work would bring benefits in proportion to the cost of the work. Cllr Hazlewood reported that some minor works had been undertaken as part of the assessment.
16/50	<p>The training undertaken in the previous month was noted.</p> <ul style="list-style-type: none"> • 9th March 2016 RDC Planning Training Cllr Gleadall attended and will forward the notes from the meeting when they are received from District Council. Training topics covered Local Plans, Neighbourhood Plans, Community Infrastructure Levy and Planning Applications.
16/51	<p>The minutes and resolutions from Resources and Procedures Committee meeting 29th February 2016 were noted</p> <p>To note Resolutions on amendments to Standing Orders and Financial Regulations re Public Contracts. The clerk confirmed that the amendments had been made and published. Councillor’s handbooks will be amended with this and other minor updates at the Annual Meeting.</p> <ul style="list-style-type: none"> • To note minutes and resolutions of Personnel Subcommittee meeting. No Meeting
16/52	<p>To note the minutes and resolutions from Environmental Committee meeting - No Meeting</p>

16/53	<p>To consider tenders for Grounds Maintenance Contract</p> <p>The Clerk reported that bids had been received from seven contractors of which two had misinterpreted the requirements and placed very expensive bids, one missed the deadline and priced over the guideline figure of £10k. Two had not provided breakdowns of pricing and one had not provided indications of work frequency. Although there was a concern that the cheapest was too cheap, the Clerk has spoken to them to ensure that they understand what is required and they subsequently confirmed in writing that they understood the specification and would stand by it. The Clerk also took up references from other Councils who use their services and received positive replies.</p> <p>Following a discussion on the merits of the contractors, two were shortlisted on the basis of performance versus price and consideration was given to the level of service offered, the location of depot and the frequency of work offered. The Clerk reminded the council that the frequencies were indicative as the contract was based on meeting a standard, not the number of visits.</p> <p>Two proposals for shortlisting were made: Burleys was proposed by Cllr O'Shea and seconded Cllr S Martin; Rochford District Council was proposed by Cllr Vingoe and seconded by Cllr Anderson.</p> <p>Rochford District Council received four votes. Burleys received four votes. There were three abstentions; Cllrs Hazlewood, Carter and Randall. The Chairman's casting vote was for Rochford District Council.</p> <p>Resolved. The Council will appoint Rochford District Council as contractor for grounds maintenance of the open spaces. Carried by five votes to four.</p>
16/54	<p>The minutes and resolutions from Planning and Local Development Committee on the 7th March 2016 were noted.</p> <p>The minutes of the 14th and 21st March 2016 are still to be circulated.</p>
16/55	<p>The minutes and resolutions from Communities Committee 7th March 2016 were noted.</p> <p>To note the minutes and resolutions from the Festive Lights Subcommittee – No Meeting</p>
16/56	<p>To note reports from delegates to other organisations</p> <ul style="list-style-type: none"> • Hockley Community Centre. • Chairman and Vice Chairman's Visit to Plumberow Primary Academy. • Local Council Police Partnership – Verbal report from Cllr R Martin • Essex Association of Local Councils – Cllr R Martin attended - report to follow from RHALC. • Hockley & Hawkwell Social Centre – Cllr S James reported the Mini Bus Fund had reached £40,000 and a vehicle had been viewed. Target is £45000 and it will cost £7000 per year to run. • Hockley Public Hall – Cllr Vingoe reported on meeting of the Trustees.
16/57	<p>Items for next agenda</p> <p>Performance of the street-cleansing contractor when litter-picking in Hockley.</p>
16/58	<p>Date of next meeting –18th April 2016.</p> <p style="text-align: center;">Meeting Closed at 9.13 p.m.</p>