



Hockley Parish Council

Minutes of the Hockley Parish Council Meeting. Held at The Old Fire Station. 7.30 p.m. on Monday 18th April 2016

ITEM	SUBJECT
16/59	Welcome & Housekeeping
16/60	<p>Members Attending</p> <p>Chairman: Cllr R Martin.</p> <p>Present: Cllrs Anderson, James, Randall, S Martin, O'Shea, Hazlewood, M Carter, T Carter, Gleadall, Boxall, Chelmsford, Vingoe.</p> <p>Also present: The Clerk, one member of the public.</p> <p>Apologies: Cllr. Meacham.</p> <p>Not present: Cllr Amner.</p> <p>Resolved: Apologies were noted and accepted. Proposed Cllr R Martin. Seconded Cllr Boxall.</p>
16/61	<p>To Confirm the Minutes of Full Council meeting held 21st March 2016 and note Resolutions.</p> <p>Resolved. The minutes of the meeting of 21st March 2016 were accepted as a true record.</p> <p>Proposed Cllr R Martin. Seconded Cllr O'Shea.</p>
16/62	<p>Declaration of Interests.</p> <p>Cllrs M Carter and Hazlewood declared an interest in the RDC Statement of Community Involvement Consultation in 16/67.</p>
16/63	<p>Public participation. The Meeting was closed for this Agenda Item</p> <p>One member of the public was present who was interested in the Council's views on the Statement of Community Involvement.</p>
16/64	<p style="text-align: center;">Meeting re-opened</p> <p>Ward and County Councillors may address the members.</p> <p>Cllrs Carter and Hazlewood were present but did not wish to speak</p>
16/65	<p>Co-option Notice for vacancies.</p> <p>The council noted that there would be two vacancies to be considered once the new council forms after the elections.</p>
16/66	<p>To consider correspondence received</p> <p>The Chairman reported that he had accepted an invitation to attend the Citizen of the Year Award 2015 on 9th May 2016 on behalf of the council.</p> <p>The Capital Maintenance Programme for Surface Dressing was noted.</p> <p>Councillor Randall reported that a resident had contacted her having had difficulty in accessing a chemist on Sunday. The Council noted the concern but doubted that there was any pressure that could be applied to change this. It was thought helpful to put an item in the Newsletter to remind residents that the local taxi company would be able to collect and deliver prescriptions.</p>
16/67	<p>Consultations</p> <ul style="list-style-type: none"> • Superfast Essex Reinvestment Public Consultation. Due 1st May. Noted • ECC. Essex Parking Standards, Design and Good Practice 2016. Due 13th May. Noted • RDC Local Development Plan. Draft Statement of Community Involvement. Due 18th May <p>The Council considered that the Consultation should be reviewed by the Planning Committee on 3rd May and noted that it was to determine methods of engagement with the community rather than the Plan itself. Members could respond individually if they wished.</p> <p>Cllr Hazlewood reminded the meeting that the consultation was a valuable method of defining the needs and limitations of the Development Plan.</p>

16/68	<p>Clerk's report</p> <p>The Clerk reported that there have been several sighting of rats in the grounds of the hall, so a contractor had been appointed to lay bait and traps around the boundary of the site and it is known that similar action has been taken by the Church and the shops at the rear of the hall.</p> <p>The CIF funding for Plumberow Play Space has been received in full and will appear in the 2016-7 reserve.</p> <p>Following the positive response to the previous contract that was placed on Contract Finder, the Clerk has posted an outline requirement for safeplay surface at both play spaces. The post has attracted the interest of five contractors who are keen to deliver the work.</p>
16/69	<p>There was no training undertaken in the previous month.</p> <p>The Council congratulated Kate Smiles the Administration Assistant, who has recently achieved a pass in the Certificate in Local Council Administration.</p> <p>In her capacity as the Clerk to another Council, the Administration Assistant attended EALC's training course on End of Year accounting for small councils.</p> <p>Cllr Vingoe reminded the council that the District Council provides training which can be accessed through the Parish Council office.</p>
16/70	<p>The minutes and resolutions from Resources and Procedures Committee meeting 29th March 2016 were noted.</p> <p>It was agreed that the next meeting would be cancelled for want of business. The documents would be sent-out as normal and the Members were reminded that any questions could be addressed to the Clerk.</p> <p>To note minutes and resolutions of Personnel Subcommittee meeting. No Meeting</p>
16/71	<p>The minutes and resolutions from Environmental Committee Meeting held 4th April 2016 were noted.</p> <p>Cllr Vingoe delivered a report on the progress toward the Essex Village of the Year submission (previously the Best Kept Village competition). This now focuses on the community rather than the environment or the Parish Council and the requirement is to produce a five hundred word summary of the things and events that make the community work for its residents. The council was asked to think about the way the community works and to forward any ideas for inclusion in the submission which was due to be returned by 3rd May 2016.</p>
16/72	<p>The minutes and resolutions from Planning and Local Development Committee were noted: 14th March 2016; 21st March 2016; 4th April 2016</p>
16/73	<p>To note the minutes and resolutions from Communities Committee – No Meeting</p> <p>A proposal to consider holding an afternoon tea for local residents reaching 90 years of age in 2016 to celebrate the Queen's 90th Birthday in June was discussed. The suggestion was to advertise the event locally and choose a venue to cater for the number of people involved. The preferred option would be to offer an outing to a local café. The projected cost of this event would be approximately £250 which could be managed through the Chairman's Allowance. The event was approved. Cllrs Randall and S Martin to work on the arrangements.</p> <p>Cllr Gleadall reported that the Art Trail is progressing as planned; although some shops have dropped out, others have joined and the overall number of sites remains the same. Summer of Art booklets and flyers to be available shortly.</p> <p>Cllr Chelmsford advised members the Co-op is holding a Quiz Night at the 55+ Social Club on Saturday 30th April and the Council were invited to enter a team. Proceeds to go to the Club.</p>

	<p>Clr T Carter reminded members the proposed publication date of the next issue of the Newsletter would be in late June. All content to be with the Editor by the end of May.</p> <p>To note the minutes and resolutions from the Festive Lights Subcommittee – No Meeting this month – next meeting May 18th.</p>
16/74	<p>To note reports from delegates to other organisations. Hockley Chamber of Trade & Commerce. Noted Clr James reported that new Minibus for the Hockley & Hawkwell 55+ Social Centre had been ordered.</p>
16/75	<p>Items for next agenda (Annual Meeting) To Appoint Chairman and Vice Chairman. Nominations for the post of Chairman should be with the clerk by Friday 13th May. Declarations of Acceptance Authorisation for the Clerk to administer dispensations. To agree Schedule of Meetings for 2016/17. To approve the Committee Structure. To agree appointment of Committees, Sub-committees and Delegates. Proposed amendments should be returned to the Clerk by Tuesday 3rd May. Draft Statement of Community Involvement.</p>
<p>Clr Hazlewood reported that he would not be seeking co-option after the election. The Council thanked him for his contribution to the community over the years and hoped that he would re-join the Council in the near future should the opportunity arise.</p>	
16/76	<p>Date of next meetings – 16th May 2016</p> <p style="text-align: center;">Annual Parish Meeting 7.00pm To receive the Chairman's Report</p> <p style="text-align: center;">Annual Meeting at 7.30pm</p>
<p>Meeting Closed at 8.50</p>	