



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex SS5 4QH

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Minutes from the Full Council meeting held on Monday 18th March 2019 at 7.30pm at the Old Fire Station, 58 Southend Road, Hockley.

Present:	<u>Chairman:</u>	Cllr. R. Martin		
	<u>Vice Chairman:</u>	Cllr. V. Randall		
	<u>Councillors:</u>	Cllr. M. Anderson	Cllr. N. Boxall	Cllr. M. Carter
		Cllr. T. Carter	Cllr. T. Gleadall	Cllr. B. Hazlewood
		Cllr. S. James	Cllr. S. Martin	Cllr. P. Meacham
		Cllr. B. O'Shea	Cllr. B. Thorogood	
	<u>Officers:</u>	Kelly Holland, Parish Clerk		
	<u>District Councillors:</u>	Adrian Eaves		
	<u>Members of the public:</u>	Six		

FC18/184 **Apologies for Absence**

Apologies had been received from Cllrs. S. Chelmsford and L. Vingoe.

RESOLVED that the apologies be accepted.

FC18/185 **Minutes**

RESOLVED that the minutes from the Full Council meeting held on 21st January 2019 be approved as a correct record and signed by the Chairman of the meeting.

FC18/186 **Progress Report**

FC18/174	Precept demand sent to Rochford District Council 23.1.19
FC18/176 (c)(ii)	The Festive Lights contract had been agreed for a third year.
FC18/177	Play equipment working group created
FC18/178	Councillor training session took place on 28.1.19

FC18/187 **Declarations of Interests**

None declared.

FC18/188 **Public Participation Session**

Members of the public spoke regarding the library consultation, a list of 50 activities that regularly take place at the library was presented to the Council.

FC18/189 **Essex County Council Libraries Services Strategy Consultation**

Following the Parish Council meeting on 21st January 2019, the Clerk wrote to Cllr. Sue Barker, Essex County Council's Cabinet Member for Customer and Corporate, inviting her to attend a meeting with the residents. Cllr. Barker declined the invitation and instead, invited the Chairman of the Parish Council and our County Cllr. Carole Weston to an informal meeting at County Hall. Cllr. Weston formally submitted a report to Cllr. Barker challenging the statistics that supported the decision to downgrade Hockley library to tier 3 and Hullbridge library to tier 4. Cllr. Barker advised that the challenge to the interpretation of the statistics would be presented to the Cabinet

There had been a meeting at Essex County Council on 12th March 2019, the consultation period has closed, the feedback was expected in June 2019. It was noted that Essex County Council had not received an expression of interest for Hockley library, the deadline was 18th June 2019. A member of the public believed that expressions of interest could be submitted until June 2020.

FC18/190 **District and County Councillor reports**

District Councillor Adrian Eaves raised concerns regarding the informal meeting in relation to Hockley library. Cllr. Eaves advised that the planning application for 22-24 Southend Road is likely to be approved, he advised that he would call the decision in.

FC18/191 **Minutes from Committee meetings**

RESOLVED that

- (a) the minutes from the Communities Committee meeting held on 4th March 2019 be noted;
- (b) the minutes from the Environment Committee meeting held on 4th February 2019 be noted;
- (c) the minutes from the Festive Lights Sub Committee meeting held on 13th February 2019 be noted;
 - (i) the recommendation to create a Parish Council Facebook page for publicising news, information and events be approved;
Cllr. B. Hazlewood abstained from the decision
 - (ii) the recommendation creating a crowdfunding campaign for new festive lights be deferred;
- (d) the minutes from the Planning Committee meeting held on 21st January 2019 be noted;

- (e) the minutes from the Planning Committee meeting held on 4th February 2019 be noted;
- (f) the minutes from the Planning Committee meeting held on 18th February 2019 be noted;
- (g) the minutes from the Planning Committee meeting held on 4th March 2019 be noted;
- (h) the minutes from the Resources and Procedures Committee meeting held on 28th January 2019:
 - (i) the recommendation to agree the Financial Risk Assessment be approved;
 - (iii) the recommendation to agree the Statement of Internal Control be approved;
- (j) the minutes from the Resources and Procedures Committee meeting held on 25th February 2019 be noted:
 - (i) the recommendation to agree the Investment Policy be approved.

FC18/192 General Power of Competence

RESOLVED that Hockley Parish Council meets the criteria specified in paragraph 2 of the Parish Councils (General Power of Competence) (Prescribed Conditions) order 2012 and resolves in accordance with section 1 to adopt this power.

FC18/193 Toilets

The lease had been returned from the Parish Council's solicitors with comments, members considered the information and discussed a way forward.

RESOLVED that

- (a) a working group be set up to review the lease and the comments from the solicitor;
- (b) Cllrs. N. Boxall and P. Meacham be appointed onto the working group along with the Clerk.

FC18/194 Defibrillator

The Clerk had made contact with the manager of the Co-op who had agreed for the unit to be installed on the shop wall; any expenditure would have to be met by the Parish Council. The Community Heartbeat Trust had advised that the unit was currently deactivated with the Ambulance Service as it had not been checked. The Clerk advised members that this would commence once instructions had been received from the Trust.

RESOLVED that

- (a) the Clerk continue to attempt to liaise with Sainsburys for a further month in order to get the power supply connected to heat and light the cabinet;
- (b) at the same time as point (a) the Clerk liaise with the Co-op to check that the site is suitable for the unit and can be electrically certified;
- (c) should no successful response be forthcoming from Sainsburys and the Co-op site deemed to be appropriate, the Clerk arrange for the unit to be relocated to the Co-op by a qualified local electrician up to a value of £400.00.

FC18/195 **Highways/Environment**

It was noted that the damaged railings at The Spa roundabout had been repaired.

FC18/196 **Reports from outside organisations**

- (a) Hockley Community Centre – Cllr. S. Martin
The minutes were received.
- (b) Hockley Public Hall – Cllr. L. Vingoe
A report was received. Members congratulated the committee for the positive outcomes.
- (c) Hockley and Hawkwell 55+ Old People’s Welfare – Cllr. S. Martin and Cllr. S. James
A report was received.
- (d) Rochford Hundred Association of Local Councils – Cllr. R. Martin and Cllr. B. Hazlewood
No meeting had taken place.
- (e) Larger Local Council Forum – Cllr. R. Martin
A report was received.

FC18/197 **Items to be added to the next agenda**

To receive an update on the defibrillator
To receive an update from the Communities Committee in relation to the breast screening unit
To receive an update from the working group regarding the lease for the toilets
To receive an update on the library strategy

FC18/198 **Date of next meeting**

The Annual Parish Council meeting is on Monday 20th May 2019 at 8pm. The Annual Assembly of the Parish Electorate will be held at 7pm prior to the Annual Council Meeting.

FC18/199 **Exclusion of Press and Public**

RESOLVED that the press and public be excluded for the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s.1 due to the confidential nature of the business to be considered.

FC18/200 **Staffing**

Members received the minutes from the Personnel Committee meeting held on 13th March 2019 and considered the recommendations included.

RESOLVED that

- (a) following the Parish Council's decision to move the profile of Council to LC3 Below Substantive (see minute FC18/139), the grade of the RFO post be increased to SCP39 to be backdated to 15th October 2018;
- (b) the hours for the RFO post be increased to 10 hours per week with immediate effect for a 6 month temporary period;
- (c) the following additional clause be appended to the RFO contract:
The length of notice which you are obliged to give the Council is three months
- (d) an additional salary point be awarded to the Clerk following completion of the Foundation Degree in Community Governance;
- (e) two additional salary points be awarded to the Ranger following successful completion of the probation period;
- (f) the new pay scales for 2019-20 be approved.

The meeting was closed at 9.01pm

Signed: _____
Chairman

Date: _____