



## Hockley Parish Council

Cllrs M Anderson, N Boxall, M Carter, T Carter, S Chelmsford,  
T Gleadall, B Hazlewood, S James, R Martin, S Martin,  
P Meacham, B. O'Shea, V Randall & L Vingoe

### Minutes of Hockley Parish Council Meeting

Held at the Old Fire Station at 7.30pm on Monday 19th MARCH 2018

ITEM	SUBJECT
<p><b>FC18/35</b></p>	<p><b>The meeting started at 7.38pm.</b></p> <p><b>The Clerk advised the numbering on the agenda was incorrect, it should have started FC18/35 and not FC18/24</b>  <b>Action:</b> Noted</p> <p><b>Members Attending.</b>  Chairman: Cllr R Martin  Present: Cllrs Anderson, Boxall, M Carter, T Carter, Gleadall, Hazlewood, James, S Martin, Randall, Meacham, Chelmsford &amp; Vingoe.  Also present: The Clerk, Admin Assistant, Dist Cllr Eves and two members of the public  Apologies: Cllr O'Shea  <b>Resolved.</b> It was resolved the apologies for absence were accepted for Cllr O'Shea.  Proposed by Cllr R Martin, seconded by Cllr Boxall and carried unanimously.</p>
<p><b>FC18/36</b></p>	<p><b>Declaration of Interests.</b>  None declared.</p>
<p><b>FC18/37</b></p>	<p><b>To Confirm the Minutes of Council meeting held 19th February 2018</b>  <b>Resolved:</b> It was resolved the minutes and resolutions of the Full Council Meeting held on 19th February 2018 are accepted, as a true record subject to amendment to the Agenda Item numbers. Proposed Cllr R Martin, seconded Cllr James, agreed with two abstentions. Signed by the Chairman.  <b>Action:</b> The Clerk</p>
<p><b>FC18/38</b></p>	<p><b>Public participation.</b>  One member of the public requested the council for an update on the proposed allotments in Folly Lane.  The chairman advised this will be addressed in FC18/48.</p> <p>One member of the public expressed their dissatisfaction regarding FP13 and the difficulty in walking along it due to the landowner clearing out their ditches and placing the excess soil onto the footpath.  Cllr Hazlewood advised the member of the public, the landowner had an obligation to keep their ditches clear and they did this every five years or so.  Cllr Vingoe advised the council had agreed to look into putting in a footpath through the meadow in Plumberow Mount. She also advised the council were not going to submit an application to add a path to the Definitive Map for public access through Marylands to FP13.</p>

<p><b>FC18/39</b></p>	<p><b>Ward and County Councillors may address the members</b></p> <p>District Cllr Eves apologised for not attending the last few meetings due to work commitments.</p> <p>Regarding the proposed allotments in Folly Lane, he had spoken to RDC planners and they admitted they had made a mistake by not putting in water provisions. There may be opportunities under Section 106 for future developers to be asked to fund a water supply. District Cllr Eves advised, ECC Cllr Mark Durum had reassured him they have nothing on the agenda to close any libraries.</p> <p>District Cllrs Hazlewood and M Carter were present but did not wish to speak.</p>
<p><b>FC18/40</b></p>	<p><b>To Note Correspondence Received</b></p> <ul style="list-style-type: none"> <li>• From residents on Footpath 13.</li> <li>• From 3 Russians requesting to visit Hockley to commemorate Alexander Zass' 130<sup>th</sup> birthday.</li> </ul> <p>The correspondence has been dealt with by the clerk and where appropriate sent to the relevant committees.</p> <p><b>Action:</b> Clerk</p>
<p><b>FC18/41</b></p>	<p><b>Clerk's report.</b></p> <p>RDC have confirmed the precept and any other future payments will now be paid to the Barclays bank account and not Metro.</p> <p>The temporary Parish Ranger Vacancy has been filled and the contract has been signed. The parish pavement has now been tarmacked.</p> <p>The defibrillator has been installed and the electric has now been connected.</p> <p><b>Action:</b> Noted</p>
<p><b>FC18/42</b></p>	<p><b>To note co-option applications received for the Parish Council Vacancy in Hockley Central Ward for consideration at the May F/C Annual Meeting.</b></p> <p>The Clerk advised the Electoral Services Office at Rochford District Council had been notified and the Notice of Vacancy has been publicly displayed.</p> <p>The Parish Council is permitted either to advertise the vacancy for co-option or to leave the office vacant until the date of the next ordinary election.</p> <p>Members agreed to advertise the vacancy.</p> <p>The Clerk confirmed the vacancy was advertised on the Parish Council's noticeboards and website</p> <p>The office had received two emails of interest.</p> <p><b>Action:</b> The Clerk to request from the interested candidates, a written summary about themselves. Members agreed to interview at the Full Council meeting in May</p>

<p><b>FC18/43</b></p>	<p><b>To Note the Resolutions and Minutes of the following Committee Meetings. Minutes previously approved by Committee Chairman or Vice-Chairman.</b></p> <ol style="list-style-type: none"> <li>1) Resources &amp; Procedures Committee 26<sup>th</sup> February 2018</li> <li>2) Planning &amp; Local Development Committee 26<sup>th</sup> February, 5<sup>th</sup> &amp; 19<sup>th</sup> March 2018</li> <li>3) Environment &amp; Open Spaces Committee 5<sup>th</sup> February 2018</li> <li>4) Personnel Committee 7<sup>th</sup> March 2018</li> <li>5) Communities Committee 5<sup>th</sup> March 2018</li> <li>6) Festive Lights Sub Committee 21<sup>st</sup> February 2018</li> </ol> <p><b>Motion:</b> The Resolutions and Minutes of the Council's Committees as published to be noted and approved by Full Council.</p> <p><b>Resolved:</b> It was resolved the Resolutions and Minutes of the Council's Committees as published are approved. Proposed by Cllr R Martin, seconded by Cllr M Carter and carried unanimously.</p> <p><b>Action:</b> The Clerk</p>
<p><b>FC18/44</b></p>	<p><b>To approve instructions to RDC to deposit the 2018/19 Precept into the Council's Barclays Bank Business Premium Account not the Metro Bank Communities Account</b></p> <p><b>Motion: Full Council approves the deposit of the 2018/19 Precept into its Barclays Bank Business Premium Account</b></p> <p><b>Resolved:</b> It was resolved to approve the deposit of the 2018/19 Precept into the Barclays Bank Business Premium Account. Proposed by Cllr R Martin, seconded by Cllr James and carried unanimously.</p> <p><b>Action:</b> The Clerk</p>

<p><b>FC18/45</b></p>	<p><b>To receive a recommendation from the Environment &amp; Open Spaces Committee for an amendment to the 5 Year Regeneration Plan contract as it relates to Marylands Nature Reserve.</b></p> <p><b>Motion:</b> To approve the recommendation to revise the 5 Year Regeneration Plan contract for Marylands Nature Reserve from:</p> <p>2017..... £3,450.00  2018..... £8,748.00  2019.....£3,000.00  2020.....£3,000.00  2021.....£3,000.00  to  2017..... £3,450.00  2018..... £3,000.00  2019.....£3,000.00  2020.....£3,000.00  2021.....£8,748.00</p> <p><b>Resolved:</b> It was resolved to approve the recommendation to revise the 5 Year Regeneration Plan contract for Marylands Nature Reserve. Proposed by Cllr Vingoe, seconded by Cllr Boxall and carried unanimously.</p> <p><b>Action:</b> Noted</p>
<p><b>FC18/46</b></p>	<p><b>To approve the payment of £21,870 including VAT to Soft Play Surfaces on completion of the work at Plumberow Play Space.</b></p> <p><b>Motion:</b> To approve the payment of £21,870 including VAT to Soft Play Surfaces for work completed at Plumberow Play Space.</p> <p><b>Resolved:</b> It was resolved to approve the payment of £21,870 including VAT to Soft Play Surfaces for work completed at Plumberow Play Space. Proposed by Cllr Vingoe, seconded by Cllr Randall and carried unanimously.</p> <p><b>Action:</b> The Clerk</p>
<p><b>FC18/47</b></p>	<p><b>To receive a recommendation from Communities Committee on the Project Management of the Hall extension</b></p> <p><b>Motion:</b> To approve the recommendation to accept the estimate of £5,300 from MB Designs to project manage the hall extension.</p> <p><b>Resolved:</b> It was resolved to approve the estimate of £5,300 from MB Designs to project manage the hall extension. Proposed by Cllr S Martin, seconded by Cllr T Carter and carried unanimously.</p> <p><b>Action:</b> The Clerk</p>

<p><b>FC18/48</b></p>	<p><b>To consider in advance a response to the proposed Discharge of Conditions on Planning Application 15/00599/FUL Pond Chase Nursery when received from RDC.</b></p> <ol style="list-style-type: none"> <li>1) Accept the application as it stands, subject to Badger Protection Group approval.</li> <li>2) Request the addition of the lease at peppercorn rent, proposed by David Moseley from Charles Church, be included in the application before acceptance</li> <li>3) Request the addition of the lease at peppercorn rent to be included in the application before acceptance and request the provision of a water outlet from the housing development area to the allotment site</li> </ol> <p>Cllr Gleadall advised the meeting of the revised plans from RDC.</p> <p><b>Resolved:</b> It was resolved that when the Plans had been received from RDC the parish council would request the addition of the lease at peppercorn rent to be included in the application before acceptance and request the provision of a water outlet from the housing development area to the allotment site Proposed by Cllr Gleadall, seconded by Cllr Vingoe and carried unanimously.</p> <p><b>Action:</b> The Clerk</p>
<p><b>FC18/49</b></p>	<p><b>To Note Training Undertaken</b></p> <ol style="list-style-type: none"> <li>1) Clerk, Admin Assistant and Cllr R Martin attended Omega Training at the Parish Hall on 20<sup>th</sup> February 2018.</li> <li>2) Clerk attended End of Year Accounting &amp; VAT Course at Great Dunmow on 27<sup>th</sup> February 2018</li> <li>3) Admin Assistant attended a Saturday Morning Planning Training Course at Great Dunmow on 10<sup>th</sup> March 2018</li> </ol> <p><b>Action:</b> Noted</p>
<p><b>FC18/50</b></p>	<p><b>To note consultations and consider responses</b> Issues &amp; Options Consultation is now closed and the responses are available to view on line.</p> <p><b>Action:</b> Noted</p>
<p><b>FC18/51</b></p>	<p><b>To note Delegate Reports and Reports from Other Organisations</b></p> <ol style="list-style-type: none"> <li>1) Rochford District Town &amp; Parish Council's Networking 7<sup>th</sup> March 2018</li> <li>2) Hockley Community Centre AGM 12<sup>th</sup> March 2018</li> <li>3) Police &amp; Fire Commissioners Annual Conference 15<sup>th</sup> March 2018</li> </ol> <p><b>Action:</b> Noted</p>
<p><b>FC18/52</b></p>	<p><b>Exclusion of Press and Public</b> <i>In accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, in the opinion of the Council, it was advisable in the public interest that the public and press be excluded.</i></p> <p><b>FC18/41.1 To receive a confidential report on banking facilities</b></p> <p><b>FC18/42.2 To receive a confidential report from the Personnel Committee</b></p> <p>Please see attached notes.</p>

<p><b>FC18/53</b></p>	<p><b>Date of next meetings:</b></p> <p><b>7.00pm Monday 21<sup>st</sup> May 2018 Annual Parish Assembly.</b></p> <p><i>Presentation of Annual Report for 2017/18</i></p> <p><b>8.00pm Monday 21<sup>st</sup> May 2018 Annual Full Council Meeting</b></p> <p><i>Please note Committee Membership and Chairs of Committees to be approved at the Annual Meeting this year.</i></p>
<p><b>FC18/54</b></p>	<p><b>Items for next agenda –</b></p> <p>To consider issuing an invitation to visitors from Orenberg, Russia</p>

**Meeting closed at 10pm**

DRAFT