



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Members of the Parish Council are hereby summoned to attend the Parish Council meeting in the Parish Hall, 58 Southend Road, Hockley on Monday 27th January 2020 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K Holland

Mrs Kelly Holland
Clerk to Hockley Parish Council

22nd January 2020

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. Apologies for absence

2. Minutes

Acceptance of the minutes from the meeting dated 25th November 2019 (previously circulated).

3. To receive the progress report (appendix 1).

4. To receive member's declarations of interests in items on the agenda.

5. Public Participation session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

6. To receive reports from the District and County Councillors.

7. Essex Libraries Consultation

To consider any updates on the plans for Hockley Library.

8. Structure, Terms of Reference and Policies

(a) To approve the draft employee personal development review process as recommended by the Personnel Committee and Resources and Procedures Committee (previously circulated);

(b) To receive feedback following the August and December recess periods.

9. Budget and Precept 2020/21

To consider the proposed budget of £307,576 and precept requirement of £295,076 as recommended by the Resources and Procedures Committee (previously circulated).

10. Leases

- (a) To note that the Agreement for Lease for the public toilets in Southend Road had been exchanged; Rochford District Council were in the process of obtaining quotations for the refurbishment;
- (b) To note that the lease for the allotments in Folly Lane was provisionally agreed however Persimmon were awaiting other approvals before the Agreement for Lease could be exchanged.

11. Committee Minutes (previously circulated)

- (a) To note the draft minutes from the Communities Committee meeting held on 14th January 2019;
- (b) To note the draft minutes from the Environment Committee meeting held on 6th January 2019;
- (c) To note the minutes from the Planning Committee meeting held on 2nd December 2019;
- (d) To note the draft minutes from the Planning Committee meeting held on 6th January 2020;
- (e) To note the minutes from the Resources and Procedures Committee meeting held on 18th November 2019;
- (f) To note the minutes from the Resources and Procedures Committee meeting held on 2nd December 2019.

12. Forward Planning

To consider appointing an additional member onto the working group.

13. Consultations

- (a) To formulate any comments to the Home Office regarding strengthening Police powers to tackle authorised encampments (previously circulated);
- (b) To formulate comments to Essex County Council regarding the Essex Coast Recreational Disturbance Avoidance and Mitigation Strategy Supplementary Planning Document (previously circulated);
- (c) To note that the consultation for the Statement of Community Involvement Addendums for the South Essex Plan closes on 27th January 2020.

14. Training

To consider any requests for training from members and staff.

15. Report from representatives on outside bodies

To receive a report from representatives on the following bodies:

- (a) Hockley and Hawkwell Social Centre for the Older Person – Cllr. T. Carter
- (b) Rochford Hundred Association of Local Councils - Cllrs. B. Hazlewood and R. Martin (previously circulated).

16. Items to be added to the next agenda

17. Date of future meetings

The next Parish Council meeting will be held on Monday 23rd March 2020 at 7.30pm.

18. Exclusion of press and public

The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).

19. Staffing

To update members on recent staffing developments.