



HOCKLEY PARISH COUNCIL

Dear Councillor

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF HOCKLEY PARISH COUNCIL TO BE HELD AT 8.00PM ON MONDAY 21ST MAY 2018 AT THE PARISH HALL FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA

*Clerk to the Council
15th May 2018*

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the Agenda. Should you require additional information on any Agenda Item please advise the Clerk prior to the meeting.

The public and press are welcome to be present

AGENDA

Agenda Item	Subject
FC18/55	Election of Council Chairman
FC18/56	Declaration of acceptance of office of chairman
FC18/57	Election of Vice Chairman
FC18/58	Members Attending & Apologies for Absence
FC18/59	Declarations of Interest To receive any personal or personal and prejudicial interests relating to items on the agenda.
FC18/60	To Approve Minutes of Full Council Meeting held 19th March 2018 Motion: The minutes and resolutions of the Full Council Meeting held on Monday 19 th March 2018 are noted as correct and approved.
FC18/61	To consider applications for a Co-opted Vacancy in Hockley Ward
FC18/62	Appointment of committees and sub-committees <i>(Appendix 1)</i> Motion. The Council to appoint the members of committees and sub-committees as presented in Appendix 1.

FC18/63	<p>Election of Committee Chairman</p> <p>Motion: The council approves of the appointment of the Committee Chairmen</p> <ul style="list-style-type: none"> • Resources & Procedures Committee • Personnel Committee • Planning & Local Development Committee • Environment & Open Spaces Committee • Communities Committee • Festive Lights Sub Committee
FC18/64	<p>To adopt current Terms of Reference for all Committees for 2018-19</p> <p>Motion. The council will re-adopt the current published Terms of Reference for 2018/19.</p>
FC18/65	<p>Appointment of Delegates & Representatives to Outside Bodies (<i>Appendix 2</i>)</p> <p>Motion: The Council approves the appointment of Delegates & Representatives to Outside Bodies for 2018/19 as presented in Appendix 2.</p>
FC18/66	<p>To Adopt the Programme of Council Meetings for 2018-19 (<i>Appendix 3</i>)</p> <p>Motion: The Council approves the Programme of Council Meetings for 2018-19 as presented in Appendix 3.</p>
FC18/67	<p>Public Participation <i>Members of the public present, if any, will be allowed up to 15 minutes to speak on matters relating to this agenda. Your comments will be noted by the Clerk. A maximum of 3 minutes per speaker will be permitted. Please address your comments through the Chairman.</i></p>
FC18/68	<p>Ward & County Councillors to address members</p>
FC18/69	<p>To Note correspondence received</p> <ul style="list-style-type: none"> • Email from resident re designated public right of way along the “central ride” pathway at Marylands Nature Reserve to FP13. • Complaint from resident on social media post
FC18/70	<p>Appointment of Clerk to Administer Dispensations re Planning Applications</p> <p>Motion: The Clerk as Proper Officer to the Council will be authorised to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate.</p>
FC18/71	<p>To note changes to the Register of Members’ Financial Interests:</p> <p>Please advise the Clerk of any changes to the Register of Members’ Interest held by Rochford District Council</p>
FC18/72	<p>To Note Attendance Record 2017-18 (<i>Appendix 4</i>)</p>

FC18/73	To Approve Staffing Structure Chart for 2018/19 (Appendix 5) Motion: The council approves the Staffing Structure Chart for 2018/19 as presented in Appendix 5.
FC18/74	To approve the Annual Accounting Statement for 2017/18
FC18/75	To approve the Annual Governance Statement for 2017/18
FC18/76	Clerk's Report
FC18/77	To note Minutes and Resolutions made by the Committees & Sub Committees <ul style="list-style-type: none"> • Resources & Procedures Committee 26th March 2018; 23rd April 2018 • Personnel Committee 29th March 2018; 16th April 2018; 30th April 2018 • Planning & Local Development Committee 19th March 2018; 3rd April 2018; 8th May 2018. • Environment & Open Spaces Committee 3rd April 2018 • Communities Committee 8th May 2018 • Festive Lights Sub Committee 16th May 2018
FC18/78	To note Delegate Reports Previously Received <ul style="list-style-type: none"> • Hockley Chamber of Trade & Commerce • Hockley & Hawkwell 55+ • Hockley Community Centre • RHALC • Hockley Public Hall
FC18/79	To consider a request from Cllr Vingoe to host a visit to Hockley by visitors from Orenberg Russia on 22nd-23rd September 2018.
FC18/80	Date of Next Meeting

Issued by Hockley Parish Council
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