



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Forward Plan Committee Members:

Cllr. N. Boxall

Cllr. P. Meacham

Cllr. B. Thorogood

Cllr. L. Vingoe

Members of the Forward Plan Committee are hereby summoned to attend the online Forward Plan Committee meeting on Tuesday 20th October 2020 at 7.00pm for the purpose of transacting the following business. **Members of the press and public are welcome to attend and should contact the Clerk before 3pm on the day of the meeting to request access to the online meeting.**

K Holland

Mrs Kelly Holland
Clerk to Hockley Parish Council

15th October 2020

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1. Apologies for absence**
- 2. Minutes**
Acceptance of the minutes from the meeting dated 8th October 2020 (previously circulated).
- 3. To receive member's declarations of interests in items on the agenda.**
- 4. Public Participation session**
There will be 15 minutes available where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.
- 5. Mission Statement**
To consider amending the mission statement to:
*Hockey Parish Council is committed to **be** a council with a brave forward vision to create and maintain a vibrant and inclusive community in Hockley*
- 6. Terms of Reference**
To consider the first draft of the terms of reference for the Committee (appendix 1).
- 7. Items for next agenda**
- 8. Date of future meetings**
The next meeting of the Forward Plan Committee will be held on Thursday 12th November at 7pm.

Hockley Parish Council is committed to becoming a council with a brave forward vision to create and maintain a vibrant and inclusive community in Hockley