



Hockley Parish Council

Cllr. Cllrs M Anderson, N Boxall, M Carter, T Carter, Cllr S Chelmsford,
T Gleadall, B Hazlewood, S James, R Martin, S Martin, M Maddocks,
P Meacham, B. O'Shea, V. Randall, L.Vingoe.

Minutes of Hockley Parish Council Meeting Held at the Old Fire Station at 7.30pm on Monday 17th July 2017

ITEM	SUBJECT
17/98	<p>Members Attending.</p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Boxall, M Carter, T Carter, Hazlewood, Gleadall, James, S Martin, Maddocks, Meacham, O'Shea, Randall, Vingoe.</p> <p>Also present: The Clerk,</p> <p>Apologies: Cllr Chelmsford.</p> <p>Resolved: Apologies for absence were accepted from Cllr Chelmsford. Proposed Cllr R Martin seconded Cllr Randall and carried unanimously.</p>
17/99	<p>Declaration of Interests.</p> <p><i>Cllrs Hazlewood and M Carter declared an interest in item 17/113 being members of Rochford District Council.</i></p>
17/100	<p>To Confirm the Minutes of Council meeting held 15th May and 19th June 2017.</p> <p>Resolved: The minutes of Full Council Meeting held on 15th May 2017 are accepted as a true record. Proposed Cllr R Martin seconded Cllr James and carried unanimously.</p> <p>Resolved: The minutes of Full Council Meeting held on 19th June 2017 are accepted as a true record. Proposed Cllr R Martin seconded Cllr Anderson and carried unanimously.</p>
17/101	<p>Public participation.</p> <p>There were no members of the public present.</p>
17/102	<p>Ward and County Councillors may address the members.</p> <p><i>Cllrs Hazlewood, M Carter, Maddocks were present but did not wish to speak.</i></p>

<p>17/103</p>	<p>To consider correspondence received.</p> <ul style="list-style-type: none"> • E-Mail from resident re insurance claim on damage to vehicle. <i>The Clerk reported that the claim had been passed to the Council's insurance company who were investigating.</i> • E-Mail from resident offering services to litter pick in Hockley <i>The offer was noted for action at a later date.</i> • E-mail from resident re removal of trees on land adjacent to Marylands Nature Reserve. <i>A resident has complained about works done private property adjacent to the nature reserve. The complainant was advised that the land was privately owned and not under the control of the council. The work was part of the drainage scheme.</i> • E-mail from resident requesting trees at Marylands Nature Reserve overlooking his land are trimmed. <i>The resident has requested works that will affect the draft maintenance plan, so the matter will be referred to the Environmental Committee to consider as part of the proposed works.</i> • Notice of Parish Council contact procedure with Essex County Council <i>The procedure was noted.</i> • E-Mail from resident re Hockley car park entrance alteration suggestion <i>The suggestions were noted and thanks were offered.</i> • Fostering in Rochford publicity notices <i>The correspondence was noted and will be incorporated into the next newsletter.</i> • BBC Essex Quest <i>The request was noted and had been actioned by the Clerk.</i>
<p>17/104</p>	<p>Clerk's report.</p> <ul style="list-style-type: none"> • Response to Invitation for Police and Crime Commissioner to visit Hockley Parish Council. <i>An acknowledgement has been received and a mutually convenient date is being sought for a meeting that can be offered to the widest audience. It was suggested that the event was moved to the public hall if numbers were too high to be accommodated at the Parish Hall.</i> • Street Light at Mey Walk <i>It has been confirmed that the light is not claimed by Essex County Council and while it is clear that it has been maintained by someone, the ownership is not known. It will be added to the Parish Council's asset register for future maintenance.</i> • A link to the Rangers Work Schedule has been circulated to the councillors to complete the dashboard of works and availability; office, hall and rangers.

17/105	<p>Consultations.</p> <ul style="list-style-type: none"> • Proposal to introduce Performance Based Navigation (PBN) Approach Procedures at London Southend Airport. The consultation ends 13th Sep 2017. <i>The consultation was noted and it was agreed to submit individual responses.</i> • Sanctuary Public Consultation re development at Bullwood Hall 11th July 2017 <i>Cllrs Gleadall and Hazlewood attended. The number of houses has increased by 50% to 70. Existing houses will remain and the hall will be incorporated in the second phase.</i> • Westerings Primary Academy Consultation Responses and Letter. End date 30th June. <i>Representation has been made by the Planning Committee which has been sent to the local County and District councillors. The MP has now written on behalf of the concerned residents. A local petition has been raised requesting a new school in preference to expanding existing facilities. In general, Councillors acknowledged that the expansion may be necessary in light of the housing development, but shared the concerns of residents.</i>
17/106	<p>To note training undertaken in the previous month and receive reports. Ethical Framework/Code of Conduct - Training Sessions 28 and 29 June Cllrs S & R Martin, T Gleadall and Kate Smiles, Assistant Clerk Attending</p> <ul style="list-style-type: none"> • <i>Cllrs Martin and Gleadall reported that the presentation was very professional and emphasised the importance of our Code of Conduct and how councillors should apply it at meetings.</i>
17/107	<p>The minutes and resolutions from the Resources and Procedures Committee meeting of 19th June were noted.</p> <p>The minutes and resolutions from the Personnel Subcommittee of 26th June were noted. The minutes from 10th July have not yet been circulated.</p>
17/108	<p>To note the minutes and resolutions from Environmental Committee 5th June. No meeting this month, next meeting August 7th.</p> <ul style="list-style-type: none"> • <i>Cllr Vingoe will be meeting with Constable Landscapes to review their capability to undertake the work outlined in the Maryland Nature Reserve development plan. If members would like to get involved in the work, a Working Group will be set-up. Those interested in participating please contact Cllr Vingoe.</i>
17/109	<p>The minutes from the Planning and Local Development Committee meetings of 3rd and 17th July were noted.</p>
17/110	<p>The minutes and resolutions from Communities Committee meeting of 2nd May and 3rd July were noted.</p> <p>To note the minutes and resolutions from the Festive Lights Subcommittee.</p> <ul style="list-style-type: none"> • <i>No meeting this month. Next meeting in August, date to be arranged.</i>

17/111	<p>To note reports from Delegates to other organisations.</p> <ul style="list-style-type: none"> • Larger Local Council Forum 14th June 2017 (report attached). Cllr R Martin • Massive AGM 29th June 2017. Cllrs Randall & Anderson <i>The Clerk advised that a grant application had been received that would be considered by the Resources and Procedures Committee.</i> • Hockley & Hawkwell Old People's Welfare AGM 5th July 2017 Cllr S James <i>Attendance numbers fluctuate but remain steady. Ladies toilets being refurbished with money from the District Council. A quiz night raised £800. The Clerk has yet to arrange for the parish council logo to be redrawn and sent to 55+ for the bus.</i> <p>Forthcoming Delegate Meetings</p> <ul style="list-style-type: none"> • Rochford Hundred Assn of Local Councils Thurs 20th July 2017 attending Cllrs R Martin & B O'Shea. • Citizens Advice Bureau AGM Weds. 19th July Cllrs R & S Martin attending • RAAVS Invitation to Carol Service Sunday 10th December 2017. • Public Hall meeting 10th August. Cllr L Vingoe
17/112	<p>Exclusion of Press and Public:</p> <p>Resolved: that, in accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, in the opinion of the Council, it was advisable in the public interest that the public and press be excluded. Proposed Cllr R Martin seconded Cllr Randall and carried unanimously.</p>
17/113	<p>To consider a response to RDC expressing an interest in maintaining public toilets in Hockley subject to certain conditions being agreed. (Draft attached).</p> <p><i>District Cllrs Hazlewood and M Carter left the room for this Agenda Item at 20.51.</i></p> <p>Resolved: The council noted the contents of the letter and approved it for publication. The Clerk will send a copy to Rochford District Council.</p> <p>Proposed by Cllr R Martin and carried with eight in favour and four against.</p> <p><i>District Cllrs Hazlewood and M Carter returned at 21.08</i></p>
17/114	<p>Resignation of Parish Clerk</p> <p><i>The Council noted acceptance of the Clerk's letter of resignation and the Chairman thanked him personally and on behalf of the council for his work over the last five years. The members good wishes went with him on his move to Broomfield Parish Council</i></p>
17/115	<p>Appointment of Parish Clerk</p> <p>Resolved. The Council approves the Personnel Subcommittee recommendation that Mrs Kate Smiles be appointed Clerk, Proper Officer, Responsible Finance Officer and Accountant with effect from 1st August 2017.</p> <p>Proposed Cllr R Martin seconded Cllr Boxall and carried unanimously.</p> <p>A Vacancy Notice has been published for a new post of Administrative Assistant.</p>
17/116	<p>Items for next agenda</p>
17/117	<p>Date of next meeting Monday 18th September 2017</p> <p>Meeting closed 9.15</p>