



## HOCKLEY PARISH COUNCIL

### Minutes of Hockley Parish Council Annual Meeting. Held at the Old Fire Station, at 8.00 p.m. Monday 15<sup>th</sup> May 2017

17/64	<b>Welcome</b>
17/65	<p><b>Election of Chairman</b></p> <p>One nomination was received. Cllr R Martin proposed by Cllr Randall and seconded Cllr Boxall. There being no other nominations, Cllr R Martin was elected unopposed.</p>
17/66	<p><b>The Clerk and the Chairman signed the declaration of acceptance.</b></p> <p>The Declaration of Acceptance was duly signed by Cllr R Martin and the Parish Clerk</p>
17/67	<p><b>Election of vice chairman.</b></p> <p>One nomination was received. Cllr Randall proposed by Cllr Anderson seconded Cllr Maddocks. Cllr Randall was elected unopposed.</p>
17/68	<p><b>Members Attending.</b></p> <p>Chairman: Cllr R Martin</p> <p>Present: Cllrs Anderson, Boxall, M Carter, Chelmsford, Hazlewood, Gleadall, James, M Maddocks, S Martin, O'Shea, Randall, Vingoe.</p> <p>Also present: The Clerk, Assistant Clerk. Cllr Carole Weston, Essex County and Rochford District Councillor; Cllr. Adrian Eaves, Rochford District Councillor. One member of public.</p> <p>Apologies: Cllrs T Carter, Meacham.</p> <p><b>Resolved:</b> Apologies for absence were accepted from Cllrs Meacham and T Carter. Proposed Cllr R Martin seconded Cllr Maddocks and carried unanimously.</p>
17/69	<p><b>Declaration of Interests.</b></p> <p>There were no declarations of interest.</p>
17/70	<p><b>Appointment of committees and sub-committees.</b></p> <p><b>Amendment to Motion:</b> The Council appoints the members of committees and sub-committees subject to the following amendment: Cllr Anderson withdrew from Planning</p> <p><b>Resolved.</b> The Council appoints the members of committees and sub-committees as amended at this meeting. Proposed Cllr R Martin seconded Cllr O'Shea and carried unanimously.</p>
17/71	<p><b>Appointment of delegates and representatives to outside bodies.</b></p> <p><b>Amendment to Motion:</b> The appointment of Delegates and Representatives to outside bodies was approved subject to the following amendment: Cllr L Vingoe withdrew from Rochford Hundred Assn of Local Councils.</p> <p><b>Resolved.</b> The Council appoints the delegates and representatives as amended at this meeting. Proposed Cllr R Martin seconded Cllr James and carried unanimously.</p>

17/72	<p><b>To agree the programme of meetings for 2017/8.</b></p> <p>Cllr S Martin proposed an amendment to the motion that Full Council Meetings should be held bi monthly starting from the Annual Meeting in May 2017.</p> <p>Resolved: The Full Council Meetings to be held bi monthly commencing May 2017 for 2017/18. Proposed Cllr S Martin. Seconded Cllr B O'Shea. Carried with one against</p> <p>The council will continue to operate the current rolling programme of meetings as shown in the published Terms of Reference with the amendment.</p> <p><b>Resolved.</b> Council agreed that the Meetings Schedule as amended be adopted for 2017/18. Proposed Cllr R Martin seconded Cllr Maddocks and carried unanimously.</p> <p>Cllr Randall requested a review after six months.</p>
17/73	<p><b>To agree the terms of reference for committees for 2017/8</b></p> <p><b>Resolved.</b> The council will re-adopt the current published terms of reference for 2017 – 18. Proposed Cllr R Martin seconded Cllr Randall and carried unanimously.</p>
17/74	<p><b>To Confirm the Minutes of Council meeting held 18<sup>th</sup> April 2017.</b></p> <p><b>Matter of fact: Agenda Item 17/47</b> Cllr Hazlewood's report as District Councillor did not mention the twenty two bags of rubbish that he had collected.</p> <p><b>Resolved.</b> With the preceding correction. The minutes of Full Council Meeting held on 18<sup>th</sup> April 2017 are accepted as a true record. Proposed Cllr R Martin seconded Cllr Boxall and carried unanimously.</p>
17/75	<p><b>Appointment of Clerk to administer dispensations in 2017/8.</b></p> <p><b>Resolved.</b> The Clerk as Proper Officer to the Council will be authorised to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate. Proposed Cllr R Martin seconded Cllr James and carried with one against.</p>
17/76	<p><b>Public participation.</b></p> <p>Up to fifteen minutes for public comment on agenda items.</p> <p>There was one member of the public present who did not wish to speak</p>
17/77	<p><b>Ward and County Councillors may address the members.</b></p> <p>This Agenda Item was moved forward to allow Cllrs Weston and Eaves to address the council and then depart to attend other business.</p> <p>Cllr Weston introduced herself as the new County Councillor for Rochford West.</p> <p>It was confirmed that the yellow lines in Plumberow Avenue were scheduled to be completed by 18<sup>th</sup> May.</p> <p>Cllrs Weston and Eaves left the meeting at 8.30pm</p>
17/78	<p><b>To consider correspondence received</b></p> <p>Correspondence with Landowner of footpath 13 on unlawful access.</p> <p>Correspondence from Hawkwell W.I. concerning water heater location.</p> <p>A resident expressed concern about the bracken and waste being used to block the access to footpath 13.</p> <p>Cllr Randall reported that residents have advised that parking has become a problem at Kilnwood Avenue and had been referred to Parking Partnership.</p> <p>Correspondence was noted</p>

17/79	<p><b>Consultations.</b> No consultations to report</p>
17/80	<p><b>Clerk's report.</b> The Clerk reported that an invitation had been extended to the Police and Crime Commissioner to visit the Council and discuss options to manage Anti Social Behaviour in Hockley. No response has been received as yet, but it is thought unlikely that he will be able to respond favourably.</p> <p>As yet, there has been no further discussion with Rochford District Council about the future of the Hockley Public Toilets. The District Council do not consider that the current facilities are fit to be handed-over in their current state. The Clerk was requested to write to Marcus Hotten Environmental Asst Director at RDC and invite him to the Communities Committee or Full Council meeting in July.</p> <p>The kissing gate at the rear of Marylands Nature Reserve remains closed, and has been the subject of repeated attempts to force passage. The pipe installed to ease access over the ditch has been removed as required by the landowner. At an earlier meeting, it was reported that the landowner had withdrawn permission to cross his land; the landowner has pointed-out that he has never granted permission to cross the ditch.</p>
17/81	<p><b>To consider proposed changes at Southend University Hospital A&amp;E.</b> Cllr Randall would like the Council to oppose the proposed changes by writing to the M.P. raising concern about the downgrading of a facility that is needed for the increase in workers, residents and tourists of Southend.</p> <p><b>Resolved.</b> The Clerk will write to the office of the Rayleigh and Wickford M.P. on behalf of the Hockley Residents requesting that the matter of closure is reconsidered and the changes are not carried out. Proposed Cllr Randall seconded Cllr S Martin and carried unanimously.</p>
17/82	<p><b>The Minutes of Resources and Procedures Committee held on 24<sup>th</sup> April 2017 were noted.</b></p>
17/83	<p><b>To approve the revised grant award policy outlined in FIN17/22</b></p> <p><b>Resolved.</b> The Council adopts Grant Funding Policy revision 2.1 as current practice. Proposed Cllr R Martin seconded Cllr O'Shea and carried unanimously.</p>
17/84	<p><b>To note the minutes of the Personnel Subcommittee.</b> No meeting this month.</p>
17/85	<p><b>To approve the Annual Governance Statement for 2016/7</b> <b>Resolved.</b> The Council approves the Annual Governance Statement for signature. Proposed Cllr R Martin seconded Cllr James and carried unanimously.</p>
17/86	<p><b>To approve the Annual Accounting Statement for 2016/7</b> The Council's external accountant has not completed the year-end accounting statement, and the acceptance will be deferred to the next meeting of the Resources and Procedures Committee. The submission date and publication statement have been amended</p>

	accordingly and the external auditor has been advised.
17/87	<p><b>To note the minutes of the Communities Committee.</b> As the minutes had only just been received they will be noted at a future date.</p> <p>Cllr S Martin requested Councillors agreement that the defibrillator project should be widely publicised in the community and at the Wild Woods day which was approved.</p>
17/88	<p><b>To note the minutes of the Environmental Committee.</b> No meeting this month.</p>
17/89	<p><b>To note the minutes from the Planning Committee.</b> No meeting this month.</p>
17/90	<p><b>To note reports from other organisations.</b> The report from Rochford Hundred Assn of Local Councils was noted. The report from Hockley &amp; Hawkwell Old People's Welfare 55+ was noted.</p> <p>To note dates for upcoming meetings Passenger Transport User Group now called "Transport User Group" next meeting 6th June at Rochford Parish Council Rooms.</p>
17/91	<b>Items for next agenda.</b>
17/92	<p><b>Date of next meeting –</b> July 17<sup>th</sup> 2017</p> <p style="text-align: center;"><b>Meeting Closed 9.30pm</b></p>