



HOCKLEY PARISH COUNCIL

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Forward Plan Committee Members:

Cllr. N. Boxall
Cllr. B. Thorogood

Cllr. P. Meacham
Cllr. L. Vingoe

Members of the Forward Plan Committee are hereby summoned to attend the online Forward Plan Committee meeting on Thursday 12th November 2020 at 7.00pm for the purpose of transacting the following business. **Members of the press and public are welcome to attend and should contact the Clerk before 3pm on the day of the meeting to request access to the online meeting.**

K Holland

Mrs Kelly Holland
Clerk to Hockley Parish Council

5th November 2020

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

FORWARD PLAN COMMITTEE MEETING ON THURSDAY 12TH NOVEMBER 2020

AGENDA

1. **Apologies for absence**
2. **Minutes**
 - (a) Acceptance of the minutes from the meeting dated 8th October 2020 (previously circulated);
 - (b) Acceptance of the minutes from the meeting dated 20th October 2020 (previously circulated).
3. **To receive member's declarations of interests in items on the agenda.**
4. **Public Participation session**

There will be 15 minutes available where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

DECISION ITEMS

5. **Terms of Reference**

To consider the draft terms of reference for the Committee (previously circulated).
6. **Local Council Awards Scheme**

To consider the criteria for both the Quality and Gold awards as part of the Local Council Awards and consider ways to meet the requirements (previously circulated).

Hockley Parish Council is committed to becoming a council with a brave forward vision to create and maintain a vibrant and inclusive community in Hockley

7. To formulate a strategy for presenting existing and new items to Full Council.
8. To consider the suggestion that the Council and members actively strive towards achieving awards within the sector.

FOR NOTING

9. To note that the Environment Committee were to work in partnership with a group of local litter picking volunteers. It was hoped that the partnership would help to encourage community involvement with other areas of the Council.
10. Items for next agenda
11. Date of future meetings

The next meeting of the Forward Plan Committee will be held on Thursday 14th January 2021 at 7pm.