



## HOCKLEY PARISH COUNCIL

Resources and Procedures Committee: Cllrs Anderson, Boxall, James, R Martin, S Martin, Meacham, Randall, Vingoe.

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE HOCKLEY PARISH COUNCIL  
RESOURCES AND PROCEDURES COMMITTEE  
MONDAY 24<sup>th</sup> APRIL 2017 AT 7.30 PM IN THE HOCKLEY PARISH HALL**

### AGENDA

- RP 17/24** Those present and apologies for absence.
- RP 17/25** Declarations of interest.
- RP 17/26** To agree the minutes of Resources & Procedures Meeting of 27<sup>th</sup> March 2017
- RP 17/27** **Public Speaking** (The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.).
- RP 17/28** **Finance report March 2017**
- To approve the balances and reconciliation for March 2017.
  - To note payments made in March 2017.
  - To note the income and expenditure reports for March 2017.
  - To consider payroll for April 2017.
- RP 17/29** **Grant Requests**  
To consider applications for grant funding.  
Hockley & Hawkwell W.I.
- To note request for grant fundings pending submission of documents  
Rochford District Community Archive request up to £2,000 for replacing web-based archive  
Hockley Community Centre request up to £10,000 for replacement roof.
- RP 17/30** **To note progress on new bank account.**
- RP 17/31** **Risk Assessment.**  
To review the current risk assessments and to consider action to be taken for risks 25, 27, 28, 29.
- RP 17/32** **Asset Register.**  
To review the current asset register.
- RP 17/33** **Year-end accounts and closedown.**
- RP 17/34** **Date of next meeting Monday 22<sup>nd</sup> May 2017.**  
Items for next agenda

Michael Letch, Clerk to the Council