



## Hockley Parish Council

**Dear Councillor**

You are summoned to attend the forthcoming meeting of Hockley Parish Council to be held at The Old Fire Station, at 7.30 p.m. on Monday 20<sup>th</sup> February 2017 for the purpose of transacting the business shown in the Agenda.

Michael Letch  
Clerk to the council

**The public and press are welcome to be present.**

ITEM	PRESENTER	SUBJECT	STATUS
17/21	<b>Chairman</b>	<b>Members Attending.</b> <b>Motion:</b> To accept and record apologies for absence.	Decision
17/22	<b>Chairman</b>	<b>Declaration of Interests.</b> To receive any personal or personal and prejudicial interests relating to items on the agenda.	Information
17/23	<b>Chairman</b>	<b>To Confirm the Minutes of Council meeting held 16<sup>th</sup> January 2017 and note Resolutions.</b>  <b>Motion:</b> The minutes of Full Council Meeting held on 16 <sup>th</sup> January 2017 are accepted as a true record.	Decision
17/24	<b>Chairman</b>	<b>Public participation.</b> The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.	Information
17/25	<b>Chairman</b>	<b>Ward and County Councillors may address the members.</b> Cllr Eves will attend the meeting.	Information
17/26	<b>Chairman</b>	<b>To consider correspondence received.</b> Correspondence from District Councillor Adrian Eves with HPC Chairman and feedback from residents. Latest contact with Folly Grove Developers Contact re access to Footpath 13 Verbal complaint from a resident in Church Road re heavy lorries (see minutes of Environmental Committee, public comments) Verbal request from resident researching local history; specifically, information on the Auxiliary Unit of the Home Guard in our open spaces.	Information
17/27	<b>The Clerk</b>	<b>Clerk's report.</b>	Information
17/28	<b>Chairman</b>	<b>Consultations.</b> Citizen Advice survey.	Information

17/29	<b>Chairman</b>	<b>Rochford Dementia Action Alliance</b> To consider whether HPC wish to become a Partner	Information
17/30	<b>Chairman</b>	<b>Procurement Procedure.</b> To note new procurement procedure available through Rochford District Council for contracts up to £25,000.	Decision
17/31	<b>Chairman</b>	<b>To note new Public Health Grant</b> This new Grant will enable councils to submit bids of up to £500 per parish to RDC for projects supporting health and well-being. Councils can apply for a grant and pass it on to eligible local groups. Details are available from Nicola Brown, Public Health Officer at RDC. Closing date for bids is 1st March 2017.	Information
17/32	<b>Chairman</b>	<b>Paper and Electronic Information Distribution To review the use of paper and electronic distribution of Council documents.</b> <b>Motion:</b> To agree all paperwork is distributed by e-mail only. Paper copies to be available from the office on request.	Information
17/33	<b>Chairman</b>	<b>To note training undertaken in the previous month and receive reports.</b> 11th February Saturday Morning Training Briefings for Councillors; March Briefing to cover Planning; Assistant Clerk to attend SLCC Training and AGM on 16th March.	Decision
17/34	<b>Cllr R Martin</b>  <b>Cllr Randall</b>	<b>To note the minutes and resolutions from Resources and Procedures Committee meeting on 23<sup>rd</sup> January.</b>  <b>To note minutes and resolutions of Personnel Subcommittee.</b> No meeting this month.	Decision
17/35	<b>Chairman</b>	<b>To note the appointment of Metro Bank as the Council's current account bank.</b>  <b>Motion.</b> To appoint the following Councillors as signatories; Cllrs R Martin, Randall, James, O'Shea.	Decision
17/36	<b>Cllr Vingoe</b>	<b>To note the minutes and resolutions from Environmental Committee Meeting on 6<sup>th</sup> February.</b>	Decision
17/37	<b>Cllr Vingoe</b>	<b>To agree recommendation from Environmental Committee for provision of grounds maintenance contract.</b> <b>Motion:</b> To approve appointment of contractor to provide grounds maintenance services for Marylands Nature Reserve, Plumberow Play Space and Laburnum Play space.	Decision
17/38	<b>Cllr Gleadall</b>	<b>To note the minutes and resolutions from Planning and Local Development Committee meeting on 6<sup>th</sup> and 20<sup>th</sup> February.</b>	Decision

17/39	<p><b>Cllr S Martin</b></p> <p><b>Cllr R Martin</b></p>	<p><b>To note the minutes and resolutions from Communities Committee meeting. No meeting this month.</b> To agree attendance at RDC Wild Woods Day on 4<sup>th</sup> June</p> <p><b>To note the minutes and resolutions from the Festive Lights Subcommittee meeting on 18<sup>th</sup> January.</b> To confirm that Cllr Meacham has withdrawn from this committee To confirm date of Hockley Christmas Lights Switch-on as Saturday 25th November 2017</p>	Decision
17/40	<b>Chairman</b>	<p><b>To note reports from Delegates to other organisations.</b> Rochford Hundred Assn of Local Councils EALC Executive report. Parish &amp; Town Council Summit. To note recent feedback from ECC at the Parish &amp; Town Council Summit concerning Massive Project.</p> <p><b>To confirm attendance at future meetings -</b> Hockley &amp; Hawkwell 55+. Note change of date for official launch. – Saturday 25<sup>th</sup> February 2017. Essex Association of Local Councils, Larger Local Councils Forum Meeting 21st February. Speaker County Cllr Rodney Bass Infrastructure Essex Highways Briefing Tuesday 28 February 2017 in the Council Chamber Civic Suite, Rayleigh.</p>	Information
17/41	<b>All Members</b>	<b>Items for next agenda</b>	Information
17/42	<b>Clerk</b>	<b>Date of next meeting</b> March 20 <sup>th</sup> 2017	Information