



# HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex SS5 4QH  
Telephone 01702 207707 e-mail: [enquiries@hockley-essex.gov.uk](mailto:enquiries@hockley-essex.gov.uk)  
Website: [hockley-essex.gov.uk](http://hockley-essex.gov.uk)

**Festive Lights Sub Committee Members: Cllrs M Anderson, N Boxall, S Chelmsford T Gleadall, S James, R Martin, S Martin, V Randall, Barbara Thorogood**

**Community Liaison:** Paul West (21<sup>st</sup> Century Licencing); Paul Taylor; Keith Frost (Aylesford Electrical), Police, Fire Service, Kathleen Parkin (Hockley Library), Jeff Stanton (Hockley Chamber of Trade), Ian Puzey (Rochford Rotary) Martin Stibbard,

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE FESTIVE LIGHTS SUB COMMITTEE AT 7.30PM ON WEDNESDAY 11<sup>th</sup> JULY AT THE PARISH HALL**

pp Clerk to the Council  
4<sup>th</sup> July 2018

*Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the Agenda. Should you require additional information on any Agenda Item please advise the Clerk prior to the meeting.*

The public and press are welcome to be present

AGENDA	
Item	Subject
FL18/20	Members Attending & Apologies for Absence
FL18/21	To Elect a Chairman
FL18/22	To Elect a Vice Chairman
FL18/23	To appoint new Committee Members
FL18/24	<b>Declarations of Interest</b> <i>To receive any personal or personal and prejudicial interests relating to items on the agenda.</i>
FL18/25	To Approve Minutes of Meeting held on 16 <sup>th</sup> May 2018
FL18/26	<b>Public Participation</b> <i>Members of the public present, if any, will be allowed up to 15 minutes to speak on matters relating to this agenda. Your comments will be noted by the Clerk. A maximum of 3 minutes per speaker will be permitted. Please address your comments through the Chairman</i>
FL18/27	<b>Office Report</b> <ul style="list-style-type: none"><li>• Event Management Plan</li><li>• Road Closure Licence</li><li>• Stall Hire</li><li>• Stage Hire</li><li>• Event Security Services</li></ul>

<b>FL18/27</b>	<b>To approve cost of replacement pea lights for Spa Road from Aylesford Electrical</b> <ul style="list-style-type: none"> <li>• Aylesford Electrical Quote to purchase and install £1,928.00 + vat.</li> </ul>
<b>FL18/28</b>	<b>To Review Stallholder Enquiries and Bookings to date (Appendix 1)</b>
<b>FL18/29</b>	<b>To Review Stage Entertainment &amp; Other Activities</b> <ul style="list-style-type: none"> <li>• School Choirs</li> <li>• Stage Performers</li> <li>• Father Christmas</li> <li>• Face Painting</li> <li>• Competition</li> </ul>
<b>FL18/30</b>	<b>Date of Next Meeting: TBA</b>  <b>Items for next Agenda</b>