



## HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

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Members of the Parish Council are hereby summoned to attend the Full Council meeting in the Parish Hall, 58 Southend Road, Hockley on Monday 18<sup>th</sup> March 2019 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

*K Holland*

Mrs Kelly Holland  
Clerk to Hockley Parish Council

12<sup>th</sup> March 2019

*Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.*

### AGENDA

**1. Apologies for absence**

*Please notify apologies to the Clerk or Chairman of the Meeting in advance.*

**2. Minutes**

Acceptance of the minutes from the meeting dated 21<sup>st</sup> January 2019 (previously circulated).

**3. To receive the Clerk's progress report (Appendix 1)**

**4. To receive member's declarations of interests in items on the agenda.**

**5. Public Participation session**

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted.

**6. Essex County Council Libraries Services Strategy Consultation**

- (a) To consider responses, reports and information on the challenges submitted to Essex County Council (previously circulated);
- (b) To receive any updates, if available.

**7. To receive reports from the District and County Councillors.**

## **8. Committees**

- (a) To note the minutes from the Communities Committee meeting held on 4<sup>th</sup> March 2019 (previously circulated);
- (b) To note the minutes from the Environment Committee meeting held on 4<sup>th</sup> February 2019 (previously circulated);
- (c) To note the minutes from the Festive Lights Sub Committee meeting held on 13<sup>th</sup> February 2019 and consider the recommendations included (previously circulated);
  - (i) To consider whether to create a Parish Council Facebook page for publicising news, information and events;
  - (ii) To consider creating a crowdfunding campaign for new festive lights.
- (d) To note the minutes from the Festive Lights Sub Committee meeting held on 11<sup>th</sup> March 2019 and consider the recommendations included (previously circulated);
- (e) To note the minutes from the Personnel Committee meeting held on 13<sup>th</sup> March 2019 (previously circulated);
- (f) To note the minutes from the Planning Committee meeting held on 21<sup>st</sup> January 2019 (previously circulated)
- (g) To note the minutes from the Planning Committee meeting held on 4<sup>th</sup> February 2019 (previously circulated);
- (h) To note the minutes from the Planning Committee meeting held on 18<sup>th</sup> February 2019 (previously circulated) ;
- (i) To note the minutes from the Planning Committee meeting held on 4<sup>th</sup> March 2019 (previously circulated);
- (j) To note the minutes from the Resources and Planning Committee meeting held on 28<sup>th</sup> January 2019 and consider the recommendations included (previously circulated):
  - (i) To approve the Financial Risk Assessment (previously circulated)
  - (ii) To approve the Statement of Internal Control (previously circulated)
- (k) To note the minutes from the Resources and Planning Committee meeting held on 25<sup>th</sup> February 2019 and consider the recommendations included (previously circulated):
  - (i) To approve the Investment Policy (previously circulated).

## **9. General Power of Competence**

To confirm that Hockley Parish Council meets the criteria specified in paragraph 2 of the Parish Councils (General Power of Competence) (Prescribed Conditions) order 2012 and resolves in accordance with section 1 to adopt this power.

## **10. Toilets**

To consider the information from the Parish Council solicitors and decide how to proceed (previously circulated).

## **11. Defibrillator**

The Co-op in Spa Road had agreed for the unit to be placed on their external wall and are happy to provide a power supply, however the Council will have to arrange to have the unit moved. The Council will need to decide whether to accept this offer.

**12. Highways/Environment**

To receive the correspondence regarding the damaged railings at The Spa roundabout and note that the railings had been repaired (**Appendix 2**).

**13. Report from representatives on outside bodies previously circulated**

To receive a report from representatives on the following bodies

- (a) Hockley Community Centre – Cllr. R. Martin and Cllr. T. Gleadall
- (b) Hockley Public Hall – Cllr. L. Vingoe (Attached)
- (c) Hockley and Hawkwell 55+ Old People's Welfare – Cllr. S. Martin and Cllr. S. James
- (d) Rochford Hundred Association of Local Councils – Cllr. R. Martin and Cllr. B. Hazlewood
- (e) Larger Local Councils Forum – Cllr. R. Martin

**14. Items to be added to the next agenda**

**15. Date of future meetings**

The Annual Parish meeting will be held on Monday 20<sup>th</sup> May 2019 at 7pm.

The Annual Parish Council meeting will be held on Monday 20<sup>th</sup> May 2019 at 8pm.

**16. Exclusion of press and public**

**The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2).**

**17. Staffing**

To note the minutes from the Personnel Committee meeting held on 13<sup>th</sup> March 2019 and consider the recommendations included (previously circulated).