



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex, SS5 4QH

Telephone: 01702 207707 e-mail: enquiries@hockley-essex.gov.uk

Website: hockley-essex.gov.uk

Festive Lights Sub Committee Chairman:
Festive Lights Sub Committee Members:

Cllr. B. Thorogood

Cllr. M. Anderson

Cllr. T. Carter

Cllr. T. Gleadall

Cllr. S. Martin

Cllr. N. Boxall

Cllr. S. Chelmsford

Cllr. S. James

Cllr. V. Randall

Members of the Festive Lights Sub Committee are hereby summoned to attend the Committee meeting in the Parish Hall, 58 Southend Road, Hockley on Wednesday 20th March 2019 at 7.30pm for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K Holland

Mrs Kelly Holland
Clerk to Hockley Parish Council

14th March 2019

Please note that under the Local Government Act 1972 Schedule 12 para 10(2)(a) Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda Item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. Apologies for absence

Please notify apologies to the Clerk or Chairman of the Committee in advance of the meeting.

2. Minutes

Acceptance of the minutes from the meeting dated 13th February 2019 (previously circulated).

3. To receive the progress report (Appendix 1).

4. To receive member's declarations of interests in items on the agenda.

5. Public participation session

There will be 15 minutes available for this session where members of the public may speak regarding items on the agenda. A maximum of 3 minutes per speaker will be permitted. Please address your comments through the Chairman.

6. Festive Event

- (a) To consider the quotations from the Event Management companies (to be circulated at the meeting);
- (b) To consider the statutory responsibilities including road closures and diversions;
- (c) To consider the quotation of £1,000.00 for hire of the stage (the deposit of £250.00 paid for the 2018 event, will be deducted leaving a balance of £750.00);

- (d) To consider the quotation of £1,100.00 plus VAT for the hire of the 25 market stalls, weights, extra labour and delivery.

7. Festive Lighting

To consider the quotations for new and refurbished displays to be erected over the dentist (Appendix 2).

8. Items for the next agenda

9. Date of future meeting

The next meeting of the Festive Lights Sub Committee is on Wednesday 17th April 2019.