



HOCKLEY PARISH COUNCIL

The Old Fire Station, 58 Southend Road, Hockley, Essex SS5 4QH
Telephone 01702 207707 e-mail: enquiries@hockley-essex.gov.uk
Website: hockley-essex.gov.uk

Festive Lights Sub Committee Members: Cllrs M Anderson, N Boxall, S Chelmsford T Gleadall, S James, R Martin, S Martin, V Randall, Barbara Thorogood

Community Liaison: Paul West (21st Century Licencing); Paul Taylor; Keith Frost (Aylesford Electrical), Police, Fire Service, Kathleen Parkin (Hockley Library), Jeff Stanton (Hockley Chamber of Trade), Ian Puzey (Rochford Rotary) Martin Stibbard,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE FESTIVE LIGHTS SUB COMMITTEE AT 7.30PM ON WEDNESDAY 15th AUGUST AT THE PARISH HALL

pp Clerk to the Council

Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the Agenda. Should you require additional information on any Agenda Item please advise the Clerk prior to the meeting.

The public and press are welcome to be present

AGENDA	
Item	Subject
FL18/32	Members Attending & Apologies for Absence
FL18/33	To Elect a Vice Chairman – Deferred from previous meeting
FL18/34	Declarations of Interest <i>To receive any personal or personal and prejudicial interests relating to items on the agenda. All members are reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They are also obliged to notify the Monitoring Officer about it. Unforeseen interests must be declared similarly at the appropriate time.</i>
FL18/35	To Approve Minutes of Meeting held on 18th July 2018

FL18/36	Public Participation. <i>Members of the public present, if any, will be allowed up to 15 minutes to speak on matters relating to this agenda. Your comments will be noted by the Clerk. A maximum of 3 minutes per speaker will be permitted. Please address your comments through the Chairman</i>
FL18/37	To Review Event Project Plan and fully consider logistics of managing a street event in view of traffic control requirements and limited staff resources.
FL18/38	Event Management Plan <ul style="list-style-type: none"> • Report from 21st Century Licensing • Contact with RDC Stephen Greener
FL18/39	Office Report <ul style="list-style-type: none"> • Confirmation of Event Security Service • Lights Installation progress
FL18/40	To Review Stallholder Enquiries and Bookings to date
FL18/41	To Consider Event Volunteer Marshals
FL18/42	To Review Stage Entertainment & Other Activities
FL18/43	Santa and Sleigh <ul style="list-style-type: none"> • To confirm change of site • To review gifts and approve budget
FL18/44	Date of Next Meeting: TBA Items for next Agenda